

**WARRICK COUNTY SOLID WASTE
MANAGEMENT DISTRICT
BOARD MEETING MINUTES 1-18-18
12:02 p.m.**

The Warrick County Solid Waste Management District meeting was called to order with Bob Johnson presiding. The call of roll showed the following to be present: Bob Johnson, Greg Richmond, Dan Saylor, David Talley, Marlin Weisheit and Mayor Charlie Wyatt. Also present were Adam Long-District Attorney, Scott Anslinger, Jamie Kessner, Freddie Rowland, Michele Wallace and Trayce Wilson.

Committee Appointments:

- A. Finance Committee:** The current members of the Finance Committee are Greg Richmond, Dan Saylor and David Talley. Marlin Weisheit made motion to retain the same members of the Finance Committee for 2018. Mayor Charlie Wyatt seconded motion. Motion carried.
- B. Personnel Committee:** The current members of the Personnel Committee are Marlin Weisheit and Mayor Charlie Wyatt. Town Councilwoman Kristi Adams was the former third member, Bob Johnson volunteered to be the new third member of the ~~Finance~~ ^{Personnel} Committee. Dave Talley made motion to appoint Bob Johnson, retain Marlin Weisheit and retain Mayor Charlie Wyatt for the 2018 Personnel Committee. Dan Saylor seconded motion. Motion carried.

Public Comment: There was no public comment.

Minutes: Greg Richmond made motion to approve the December 14, 2017 minutes as submitted. Dan Saylor seconded motion. Motion carried.

Controller's Report and Claims:

Trayce Wilson reported as of December 31, 2017 the District ended with a balance of \$1,337,166.88; Trayce presented the Board with a monthly ending balance comparison for 2016 and 2017. Trayce also reported the District has claims totaling \$208,939.32 that need to be approved for payment. Dave Talley made motion to approve the Controller's Report as submitted and payment on all properly documented claims. Marlin Weisheit seconded motion. Motion carried.

Operation Manager's Report: Michele Wallace presented a printed informational report to the Board. Michele informed the Board about receiving a phone call, in the evening, from the Sheriff's Dept. on December 14, 2017 regarding a trailer that had wrecked into the fence at Pelzer Road. Michele stated that Willis Fence did repair the fence for \$1,978.00, which was paid by the trailer driver's insurance company.

On Sunday January 7, 2018 the Sheriff's Dept. contacted Michele again in regards to busted water lines and a hydrant on the Pelzer Road property causing ice buildup on the road. Michele stated she contacted Helms Plumbing & Hydromax immediately, Helms Plumbing returned the service call first and told Michele they would be out Monday morning to repair the busted water lines; the office was without water for one day. The total repair expense was \$1,559.80.

Processing Center Foreman's Report: Freddie Rowland presented the Board with monthly & quarterly comparisons for October, November and December of 2016 & 2017 as well as annual comparisons year to date; Freddie also presented them with a 2 page detailed tracking report of all the recycling loads that are shipped from the Processing Center. Freddie informed the Board that the District has not received revenue for 3 loads shipped in December 2017 as of this report, he approximated the value at \$6,200.

Greg Richmond requested 2017 trash disposal tons and values for the Processing Center versus the trash disposed of from the sites, for the February 2018 meeting.

Superintendent's Report:

Scott Anslinger reported:

- A. Scale Replacement - February 23, 2018:** Scott informed the Board about installation of the new scale at Pelzer Road. Scott stated, per the Finance Committee's recommendation, the District will cease operations at noon on Friday, February 23, 2018 for demolition of the existing scales at the Pelzer Road site; the site will remain closed until 8:00 a.m. on Wednesday, February 28, 2018. The Board requested Scott have signage made and put up as soon as possible; Casey Road, Chandler, Lynnville and Elberfeld sites will be open to accept bagged trash and recyclables on Friday the 23rd, Saturday the 24th and Monday the 26th.
- B. Recycle Processing Center - Steel Belt Feed Conveyor Installation:** Scott stated S & S Machine Shop, Inc. Boonville, IN is currently planning and developing a time schedule for installation at the Processing Center.
- C. Asphalt Shingle Recycling Program - Marketing:** Scott stated the asphalt shingle program was implemented on October 12, 2017 and no contractor has utilized the program yet. Scott stated representatives from PayGov.Com visited the Pelzer Road office to setup a link for contractors to pay invoices through the District's website. Scott intends to market this program intensely over the next couple months to local roofing contractors.
- D. Internal Controls Plan:** Scott stated he is also currently working to complete the District's Internal Controls Plan to present to the Board.
- E. Business Recycling Program Overhaul:** Scott stated he will be looking at ways to improve efficiency and promote a better understanding among the District's business clients while reducing operational costs and increasing revenues.
- F. AISWMD Membership Renewal - \$550:** Scott stated the District currently belongs to the Association of Indiana Solid Waste Mgmt. District (AISWMD); Scott recommended the Board approve annual membership renewal for \$550.00. Scott stated the AISWMD is comprised of all the Solid Waste Districts in Indiana; the AISWMD acts as a legislative liaison and lobbyist for the Districts. Greg Richmond made motion to approve the District remain a member of the AISWMD and authorized payment of the \$550 annual membership. Dan Saylor seconded motion. Motion carried.
- G. Other:** Scott stated that he and Bob Johnson met with Renewable Resources on various issues including the expiration and possible renewal of the Master Contract between the District and Renewable Resources. Scott suggested the Board and Renewable meet in April 2018.

Marlin Weisheit asked the Board's permission to trade out the District's #906 compactor truck for a truck that is usable; the Highway Department is looking for a replacement bucket truck. Mayor Charlie Wyatt made motion to have Adam Long investigate and research a possible Inter-local Agreement with Bob Johnson serving as the Board's liaison. Marlin Weisheit seconded motion. Motion carried.

Attorney's Report:

Adam Long had nothing new to report.

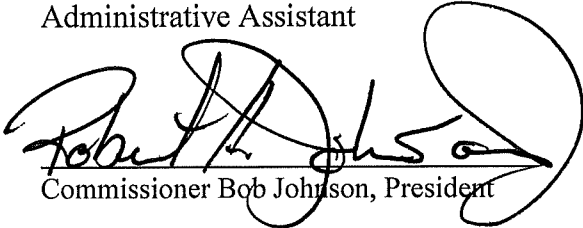
Other Business:

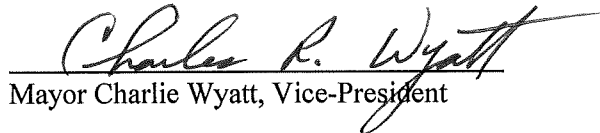
The next regular SWMD Board Meeting will be on February 15, 2018 at noon in the commissioner's meeting room.

Dan Saylor requested to get a printed board packet at the start of each District meeting in addition to receiving it electronically a week prior.

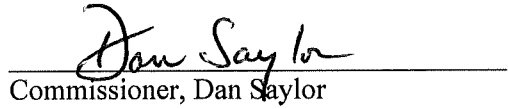
Adjournment: Dave Talley made motion to adjourn, seconded by Dan Saylor. Motion carried.


Submitted By:
Jamie Kessner
Administrative Assistant


Commissioner Bob Johnson, President


Mayor Charlie Wyatt, Vice-President


County Councilman Greg Richmond, Secretary


Commissioner, Dan Saylor


Commissioner, Marlin Weisheit

City Councilman, David Talley

ATTEST:

Trayce Wilson, Controller