

**WARRICK COUNTY SOLID WASTE  
MANAGEMENT DISTRICT  
BOARD MEETING MINUTES 5-17-18  
12:03 p.m.**

The Warrick County Solid Waste Management District meeting was called to order with Bob Johnson presiding. The call of roll showed the following to be present: Bob Johnson, Dan Saylor, David Talley, Marlin Weisheit and Ron Whitledge. Also present were Adam Long - District Attorney, Scott Anslinger, Jamie Kessner, Freddie Rowland, Michele Wallace and Trayce Wilson. Not in attendance was Greg Richmond and Mayor Charlie Wyatt.

**Public Comment:** There was no public comment.

**Minutes:** Marlin Weisheit made motion to approve the February 15, 2018 minutes, Dave Talley seconded motion. Motion carried 5-0. Dave Talley made motion to approve the March 15, 2018 minutes, Dan Saylor seconded motion. Motion carried 4-0, Marlin Weisheit abstained. Dan Saylor made motion to approve the April 19, 2018 minutes, Dave Talley seconded motion. Motion carried 5-0.

**Controller's Report and Claims:**

Trayce Wilson reported as of April 30, 2018 the District ended with a balance of \$784,267.89. Marlin Weisheit made motion to approve the Controller's Report as submitted, seconded by Dan Saylor. Motion carried 5-0. Trayce also reported the District has claims totaling \$171,451.85 that need to be approved for payment. Dave Talley made motion to approve payment on all properly documented claims. Marlin Weisheit seconded motion. Motion carried 5-0. Trayce presented the Board with a monthly balance comparison from 2015 until April 2018.

**Operation Manager's Report:** Michele Wallace presented a printed informational report to the Board. Michele informed the Board about the Town of Lynnville's clean up day on Saturday, May 12th; a 20 yard dumpster was dropped at the Lynnville Site for the trash the volunteers were removing from the roadsides. By consensus the Board approved waiving the \$15 minimum trash fee for the clean-up efforts in Lynnville.

Michele asked Ron Whitledge if he spoke to Bobby Howard, County Highway Dept. Administrator, about the repairing of the ditch that was rutted along Gardner Road, during the winter, making it impossible to mow over at the Chandler Site. Chandler Town Councilman Whitledge stated he spoke to Mr. Howard and was informed the Hwy. Dept. needs approval from the County Commissioners before repairing the ditch located along Gardner Road. Councilman Whitledge initially contacted Mr. Howard to inform him the Town of Chandler gives their approval for the Hwy. Dept. to repair the roadside ditch. Commissioner Marlin Weisheit stated the Town of Chandler addresses road ditches as Storm Water and the Hwy. Dept. refers to them as highway ditches; Commissioner Weisheit stated once Chandler annexed Gardner Road the County assumed they would maintain the ditches along it. Councilman Whitledge stated he will confer with the other town board members and try to find a resolution.

**Processing Center Foreman's Report:** Freddie presented the Board with monthly comparisons for April of 2017 & 2018. Freddie reported the contamination level is way down at 18.75% compared to 56.09% in April 2017. Freddie also reported last year at this time cardboard was around \$145 per ton compared to only \$70 per ton this year, brokers will not even accept mixed paper at this time and currently sorted office paper is about \$190 per ton compared to about \$115 per ton in 2017.

Freddie addressed the Board and requested that the 90 day orientation period be waived for Tiffany Nichols, who is replacing Brian Stephens as the Assistant Processing Center Floor Supervisor. Freddie stated that Tiffany has been under his direct supervision performing as the assistant supervisor for the past 90 days; Tiffany has been employed by Express Employment at the Processing Center since it opened in May 2016. Marlin Weisheit made motion to approve waiving the 90 day orientation period for Tiffany Nichols as the District's Assistant Processing Center Floor Supervisor, effective upon Adam Long reporting to the Board after reviewing the handbook. Bob Johnson seconded motion. Motion carried 6-0.

**Superintendent's Report:**

Scott Anslinger reported:

**A. Recycle Processing Center:** Brandon Morton, Operational Manager Renewable Resources, addressed the Board. Mr. Morton addressed a contamination issue, from last week, involving a Renewable truck; Mr. Morton stated he thinks the truck did not completely unload, the day before, at the transfer station leaving trash in the back. Mr. Morton stated that Renewable Resources is willing to write a check to the District to cover the costs of contamination from that truck; he also apologized for inconveniences that it may have caused. Bob Johnson thanked Mr. Morton for his prompt positive response to the issue; Mr. Morton stated he would get with Freddie and Scott to determine exact costs so he could get a check to the District.

Mr. Morton stated Renewable Resources has received new trash and recycling containers to pass out to all new customers. Mr. Morton informed the Board that the new recycling containers have a hot stamp on the lids, as a visual reminder, describing what recyclables we do and don't take at the Processing Center; he presented the Board with an actual recycling container lid.

Mr. Morton advised the Board that Jordan Aigner is waiting on Patriot Engineering to get back with him around the first of next week in regards to the Processing Center floor and foundation issues.

**B. Steel Belt Feed Conveyor Update - Hood Install May 19, 2018:** Scott stated the District made temporary modifications to allow the Processing Center conveyor to operate until the new hood can be installed; Freddie had a few hanging baffles installed that allow the conveyor system to operate more effectively. Scott stated the hood is scheduled for installation on Saturday, May 19, 2018.

**C. Asphalt Shingle Program Update:** Scott stated that he has registered and distributed information to 14 roofing contractors; each contractor has been issued a registration number to allow them to begin participation in the program immediately. Some of the contractors hire a waste hauler to provide them with a 20 yard roll-off container since many do not have the resources to operate the required truck and dumpster. On Thursday, May 10, 2018 it was explained to the Finance Committee that some of the contractors would be more open to utilize our service if we are able to provide a roll-off for asphalt disposal. Scott stated the District has four (4) 20 yard roll-offs available for distribution to the contractors; it has been proposed that the District charge a rental fee of \$250.00 to set and collect the container and \$50.00 per ton for the asphalt shingles collected, the testing fee of \$11.50 for each layer of shingles is included in the rental fee. The Finance Committee recommended the District begin distribution of 20 yard containers for the previously identified rental & collection fees; they further recommended the District offer a introduction discount on the drop-off and delivery for the first two (2) rentals, in

order to stimulate interest by the contractors. The discounted fee would be \$150.00 to set and collect the container and \$50.00 per ton for the asphalt shingles. Scott stated he has reached out to the newspapers and radio stations to advertise for the program. Marlin Weisheit made motion to approve the rental charges and introduction rate for the asphalt shingle program. Dan Saylor seconded motion. Motion carried 6-0.

**D. Finance Committee Reports - Monthly Appropriations Review – Cintas Uniform Service:**

Scott stated the Cintas uniform contract expires on June 17<sup>th</sup> and due to complaints by staff about poor service and the revenues to be saved, Administration Staff has recommended not renewing the Cintas uniform contract instead they are proposing an annual stipend of \$250.00, for each qualifying employee, to be used for the purchase of work clothing they would maintain, excluding steel-toe boots. Scott stated the District would save a little more than \$7,700.00 annually. The Finance Committee reviewed the proposal and recommended approval, the proposed change would occur on July 2, 2018. Dan Saylor made motion to approve the \$250.00 annual stipend for uniforms and continue the \$121.50 annual stipend for steel-toe boots, approved at the 02/26/09 SWMD Board Meeting. Mayor Charlie Wyatt seconded motion. Motion carried 6-0.

**Yard Waste Grinding:** Scott stated it's the time of the year for the yard waste brush pile to be ground. Scott stated he approached Tom Brewer, Brewer Farms, to do the grinding; Mr. Brewer provided Scott a proposal that is beneficial to the District. The proposal is that Mr. Brewer would do the grinding and haul the material away for the cost of fuel, beginning now and ongoing through the year. Scott, in consideration of expedience, authorized Mr. Brewer to begin grinding during the week of May 13<sup>th</sup>. Scott stated as of yesterday Brewer Farms had utilized 320 gallons of diesel fuel. Scott reminded the Board that the District budgeted \$17,000 for the grinding of yard waste for 2018; Mr. Brewer projects around \$2,500 for the cost of fuel. Marlin Weisheit made motion to allow Scott to enter into an agreement with Brewer Farms, not to exceed \$5,000 per year in fuel usage costs. Dave Talley seconded motion. Motion carried 6-0.

**2019 Budget Preparations:** Scott stated the District will soon begin formulation for the 2019 budget. Scott informed the Board that any increase would be based upon a 5% increase of the District's tax levy, as controlled by State law; Scott stated the District's intent is to provide a 3% pay raise for all employees and the remainder would be used to plug deficiencies created by last year's cuts. The Finance Committee will meet on Thursday, June 7, 2018 to discuss and make recommendations concerning the District's 2019 budget.

**Recycle Coach - Community Outreach Education Tool:** Scott stated there is a new program that improves education and notification to the County. The Finance Committee recommended a community approach since the program would service the District and all of Warrick County including County units of government, municipalities and small communities. Scott stated the program has an annual cost of \$3,700 to make and provide accurate education information to the community efficiently. Scott stated he will be meeting with Roger Emmons and Joe Grassman to discuss this opportunity and get feedback. The Finance Committee entertained the idea and recommended including Renewable Resources in discussions.

**Raising Program Revenue through Partnership:** Scott stated that ALCOA has recovered from some economic challenges and may again be interested in splitting the cost of a Household Hazardous Waste Collection Event. Scott stated he will continue to proceed in contacting both ALCOA and the local coal mines, as well, about partnering with the District to help fund event

programs. Scott stated he hopes to have more to report on at the June 7th Finance Committee meeting.

**Replacement Plan:** Scott stated the Finance Committee directed him to draft a property improvement/equipment replacement plan; the committee requests Scott prepare a one (1), three (3), five (5) and ten (10) year plan to address repairs and replacement of damaged structures and worn out equipment.

**E. Shop Roof-Need of Repair or Replacement:** Scott stated District staff (HEOs) Heavy Equipment Operators have reported leaks in the roof, at the office/shop, getting worse. Scott informed the Board that three (3) contractors came out and conducted inspections of the roof, they reported high winds have pulled nails through the metal roof, screws have been ripped out leaving large holes and the metal roof itself, in spots, has been torn free. Scott requested both contractors submit quotes to repair the roof. Scott stated he submitted a claim to the District's insurance carrier who in turn sent out an inspector to evaluate the roof damage. Scott stated he awaits the quotes and insurance report within the next week; the insurance claim adjuster noted the roof was old and had not been properly installed.

**Attorney's Report:**

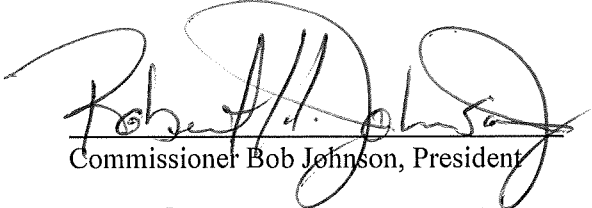
S. Adam Long- District Attorney, made sure all Board Members received his email correspondence regarding electronic meeting attendance; Mr. Long stated you can attend meetings electronically by listening and communicating but you cannot vote on anything.

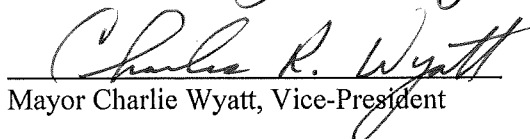
**Other Business:**

The next regular SWMD Board Meeting will be on June 21, 2018 at noon in the commissioner's meeting room.

**Adjournment:** Dave Talley made motion to adjourn, seconded by Marlin Weisheit. Motion carried 6-0.

Submitted By:  
Jamie Kessner  
Administrative Assistant

  
Commissioner Bob Johnson, President

  
Mayor Charlie Wyatt, Vice-President

  
County Councilman Greg Richmond, Secretary



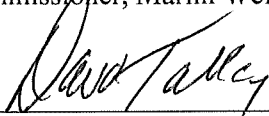
Chandler Town Council, Ron Whitley

---

Commissioner, Dan Saylor



Commissioner, Marlin Weisheit



City Councilman, David Talley

ATTEST:



Trayce Wilson, Controller