

Warrick County Solid Waste Management District Board Meeting Minutes
Warrick County Commissioner Meeting Room
101 North Main Street, Boonville, IN 47601
Thursday, May 16, 2019

Call to Order

The Warrick County Solid Waste Management District meeting was called to order at 12:04 PM by President Bob Johnson.

Roll Call

Roll Call showed the following voting members present: President Bob Johnson, Vice President Dan Saylor, Greg Richmond, Charlie Wyatt, and David Talley. Terry Phillippe arrived at 12:21 PM. Also present were: Attorney Adam Long, Trayce Wilson, Michele Wallace, Freddie Roland, and Kristine Georges. Not present was Ron Whitledge.

Public Comment

There was no Public Comment.

Minutes

The Minutes from the April 18, 2019 meeting were presented. Charlie Wyatt made a motion to accept the minutes as presented. Greg Richmond seconded the motion. The motion carried 5-0.

Controller's Report

Trayce Wilson presented the Controller's Report. The month ended with a total of one million, fifty-six thousand, four hundred seventy-eight dollars and sixty-five cents (\$1,056,478.65).

A. Reappointment of Finance Committee

The appointment of the Finance Committee for the District was completed. Charlie Wyatt made the motion to re-appoint Greg Richmond, David Talley, and Dan Saylor. President Bob Johnson seconded the motion. The motion carried 5-0. The first budget draft needs to be completed by June 1, 2019. They will meet on May 22, 2019 at 10:00 AM, in the Commissioners' Conference Room to review.

Approval of Claims

Claims were presented in the amount of one hundred forty-seven thousand, four hundred fifty-eight dollars and five cents (\$147,458.05). David Talley made a motion to pay the claims. Charlie Wyatt seconded the motion. The motion carried 5-0.

Operations Foreman's Report

- Michele Wallace reported that an employee of Scales Lake fell into a dumpster. There was a question by medical personnel of current medications. This brought in to question having information available for emergency personnel for District employees. An amendment to the handbook was suggested for employees to provide a medications list in case of emergency. It would be kept in a sealed envelope and only given to emergency personnel in case of an

emergency. The Employee is responsible for updating as well as regular annual updating. These should also include an emergency contact. A motion to include this in the Handbook was made by Dan Saylor. The motion was seconded by Greg Richmond. Motion carried 5-0.

A. Asphalt Shingles Program

- Ms. Wallace stated that the advertising in the Association Magazine was of no cost. Attorney Long suggested also placing the flyer on the website.
- Ms. Wallace also reported that Tim Metzger said it is going to take several months to get the permits. This could present a storage problem. If he is not able to get the permits it was stated that there were other avenues that could be taken in order to dispose of the materials. It was also stated that there is no permit needed for storage. Samples just need to be sent in for testing. Ms. Wallace stated however that there is a permit on file that is valid until 2020. She will see about renewal when the time comes. They are going to proceed with the collection, but keep the Board President updated if they take in too much causing a storage issue. Ms. Wallace also stated that forms are filled out by businesses/individuals bringing in shingles stating that they are responsible for material disposal if tests are positive for asbestos.
- The Container sites at Lynnville and Elberfeld were discussed. There is only one person working during operation hours and this may be considered a safety risk. The additional cost of adding a second part-time person at the sites would be about \$5,356.00 a year. Restrictions to limit exposure to safety hazards were also discussed. Greg Richmond made the motion to add a second person one day a week to both sites. David Talley seconded the motion. The motion carried 6-0.
- Invoicing for the Highway Department was also brought before the Board. The Highway Department is currently charged only the three cents (\$0.03) a pound instead of the minimum of \$15.00 as the other County Departments. They also have no charges on the supplied container and hauling fees. Ms. Wallace asked if they would like to continue with charging the different rates for the Highway Department. President Johnson did think that some of the hauling may need to be compensated. The Highway Department used to help mechanically and they do not do this any longer. They do fill pot holes at the sites. Dan Saylor thought there might be some trading of services. As of right now the Board will hold off on doing anything.

Processing Center Foreman's Report

Freddie Roland presented the Processing Center Foreman's Report to the Board.

- Express Contract-The percentage went from 36% to 34%. Paid time off has been removed for their workers. The drug screen had also been removed. Attorney Long contacted them and they will put back in the drug screen. Greg Richmond made a motion to accept the contract. David Talley seconded the motion. Motion carried 6-0.
- Mr. Roland will discuss raises at budget time since there has not been a raise in 3 years.
- Evansville Business Magazine – Mr. Roland stated that an offer to join the magazine was made. The cost is \$26.00 to join for one year. To run a two page add will cost \$1,200.00. The Board will pass on the offer at this time.

- Processing Center - Contamination is still high due to the weather. Pricing of cardboard is going down. Mixed paper was the only current load going out. Prices on everything are low except newspaper, office paper, plastics, and aluminum cans which are good. Dan Saylor asked about the District creating their own market such as compressing materials for fire-starting materials for campfires and fireplaces and possibly finding a machine that could do this. Mr. Roland will look into it.
- Mr. Roland would like for Andrew Marley to come and speak to the Board about offers he has made to bring materials to the District to bale. This would be a joint venture. Mr. Roland will try to set it up for him to come and discuss.
- The small baler has a leak. It is a small leak so the machine is still being used. Mr. Roland is going to try to figure out the best way to repair it. He will get estimates on the repairs. Dan Saylor suggested that the Board give the authority to President Johnson to decide on the action to take after Mr. Roland reports back to him with the estimates. Greg Richmond made the motion to give the authority to President Johnson. Dan Saylor seconded the motion. The motion carried 6-0. Mr. Roland will report to President Johnson as soon as he knows something.
- Mr. Roland also stated that he is looking into the Indiana Household Hazards Waste Task Force Grants for Recycling Programs and Solid Waste. He will be looking more in-depth at those grants.

Attorney's Report

- A. Policy Manual and Job Descriptions – There have been several revisions. The first draft is complete. There is at least one more change to be made, but he will be looking for approval in the June meeting. President Johnson stated that Mr. Roland and Ms. Wallace's job descriptions also needed updating and he would see about taking care of it.

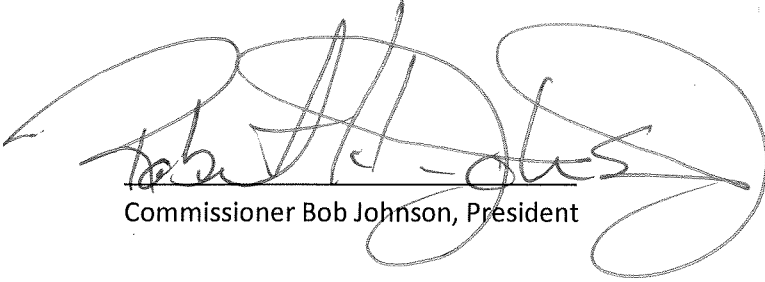
Any Other Business that Properly Comes Before the Board

There was no other business to come before the Board.

Adjournment

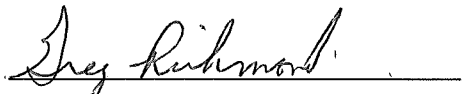
The next meeting was scheduled for Thursday, June 20, 2019, at 12:00 PM in the Commissioner Meeting Room. David Talley made the motion to adjourn. Dan Saylor seconded the motion. The motion carried 6-0. The meeting adjourned at 12:56 PM. *(The June 20, 2019 meeting was later rescheduled and will be held instead on Wednesday, June 19, 2019 at 12:00 PM in the Commissioner Meeting Room)*

Respectfully Submitted by Kristine Georges



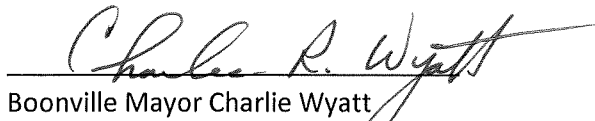
Commissioner Bob Johnson, President

Commissioner Dan Saylor, Vice-President

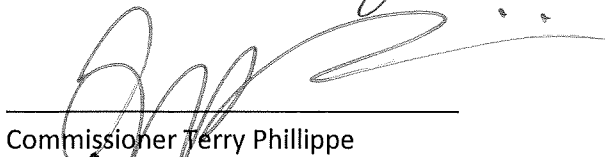


County Councilman Greg Richmond, Secretary

Chandler Town Councilman Ron Whitlege



Boonville Mayor Charlie Wyatt




Commissioner Terry Phillippe



Boonville City Councilman David Talley

ATTEST:



Trayce Wilson, Controller