

Warrick County Solid Waste Management District Board Meeting Minutes
Warrick County Commissioner Meeting Room
101 North Main Street, Boonville, IN 47601
Wednesday, June 19, 2019

Call to Order

The Warrick County Solid Waste Management District meeting was called to order at 12:01 PM by President Bob Johnson.

Roll Call

Roll Call showed the following voting members present: President Bob Johnson, Charlie Wyatt, Greg Richmond, David Talley, and Terry Phillippe. Also present were: Attorney Adam Long, Michele Wallace, Trayce Wilson, Tiffany Nichols, and Kristine Georges. Not present was Dan Saylor, Ron Whitledge, and Freddie Roland.

Public Comment

There was no Public Comment.

Minutes

The minutes from the May 16, 2019 were presented. Terry Phillippe made a motion to accept the minutes. Dave Talley seconded the motion. The motion carried 5-0. *(Note: It was incorrectly written in the agenda as April 18, 2019, but the May 16, 2019 minutes were in the packet that was presented to the Board.)*

Controller's Report

Ms. Trayce Wilson presented the Controller's Report. The District ended the month with nine hundred seventy-one thousand, three hundred ninety-eight dollars, and eighty-two cents (\$971,398.82). For Spring Tax Settlement in June, the District received nine hundred fifty thousand, five hundred thirty-four dollars and forty cents (\$950,534.40).

- A. 2020 Budget – The budget is ready for approval to send to the County Council. There is a 3.1% increase consistent with the growth quotient. The Levy stayed the same. This shouldn't present a problem for the Council. There were increases in the Building Line Item. President Johnson would like additional money for the additional responsibility for Michele Wallace and Freddie Roland have taken. Ms. Wallace stated that Ms. Wilson also had added responsibilities and asked respectfully for an increase in her salary as well. It was stated that there would be a shift of monies from other line items so the bottom line would not change. They will postpone approval until the end of the meeting in order to quickly recess and figure in new amounts in salaries as approval needs to be done today.

Approval of Claims

Ms. Wilson presented claims in the amount of one hundred eighty thousand, nine hundred eighty-nine dollars and twenty-three cents (\$180,989.23). Charlie Wyatt made a motion to pay the claims. Dave Talley seconded the motion. The motion carried 5-0.

Operations Foreman's Report

Ms. Wallace presented the Foreman's Report.

- A. Asphalt Shingle Program – They have received 3 loads of shingles for a profit of \$239.00. All testing was negative. President Johnson would like to see the rental of dumpsters and pick-up and delivery on the pamphlet. Attorney Long suggested some grammatical corrections to the pamphlet as well. The consensus was given to then distribute the pamphlets.
- B. Express Employment Contract – The staffing agreement before them included an additional agreement for a truck driver that had to be hired. Because this is a skilled worker, a different agreement now has to be signed. This includes a 35% mark up and a 10% finder's fee. This would amount to an additional \$1772.80 after 90 days. President Johnson would like for Michele to talk to Greg Schultheis and give him President Johnson's number to call and discuss. Attorney Long also stated that there are issues with the 10 days for payment. There were also other issues discussed. They will take it back to Express for further adjustments.
- C. Purchase of Trailer by Scales Lake – Scales Lake would like to purchase the dump trailer. They are the only ones that have currently used the trailer in the last couple of years. Ms. Wallace would like to see about selling it to them. Attorney Long already has a template ready to proceed with such a sale. Consensus was given by the Board for Ms. Wallace to do the research on price and Attorney Long to draw up the paperwork for possible passage at the next meeting. The Parks Department will have to pass similar measures.

Processing Center Foreman's Report

Ms. Tiffany Nichols presented the Forman's Report.

- The plant has processed 13 tons less than last year but they are keeping up better.
- Contamination is at 42.5%.
- There have been 3 loads sent out this month. This included 1 load of scrap metal.
- Andrew Marley with American Fiber – Andrew Marley was present to speak about a possible business opportunity. They collect shredded office paper and have several facilities and partnerships that make items from the recycled materials. They are looking for new places to bale the paper products for shipping to their facilities. The district would bale the incoming paper products and his company would then pick up the bales for shipping once a full load is ready to go. Payment can be on tolling weight or we could buy the paper then sell back to them. Going by tolling weight is usually simpler. This all would be done through contract. He will send Attorney Long sample agreements to review.
- Update on Glass Machine – There is no market for our glass machine. President Johnson stated it needed to be broken down and gotten out of the way. They will start working on doing that.

Attorney's Report

The Policy Manual and Employee Handbook are available for review. Fund handling and a new fee schedule for contamination are included. Updates to medical information are also included. There have been a lot of changes and hopefully it can be adopted in the July meeting. This also includes the new job descriptions.

Any Other Business that Properly Comes Before the Board

There was no other business to come before the Board.

Recessing of Meeting

A motion to recess was made for President Johnson, Greg Richmond, and Attorney Long to briefly discuss salary increases and add to the budget for the 3 positions by Dave Talley and seconded by Terry Phillippe. The motion carried 5-0 and the meeting was in recess at 12:42 PM.

Reconvenement of Meeting

Dave Talley made a motion to reconvene the meeting at 12:53 PM. Charlie Wyatt seconded the motion. The motion carried 5-0. The increases in salary were as follows:

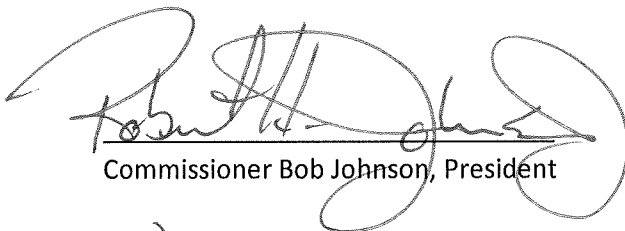
	Current Salary	New Salary	Increase
Michele Wallace	\$48,095.00	\$50,095.00	\$2,000.00
Trayce Wilson	\$45,023.00	\$46,023.00	\$1,000.00
Freddie Roland	\$55,729.00	\$57,729.00	\$2,000.00

Mr. Richmond stated that the additional \$5,000.00 would come from the Site Repair Line Item taking it from \$58,000.00 to \$53,000.00. Personal Services-Salaries would then increase from \$661,590.00 to \$666,590.00. This would keep the bottom line at \$2,596,678.00, a 3.1% increase. Mr. Richmond stated that the increase might be 3.4% instead of 3.1% but will have to ask Krystal Powless to be sure. However, it is always better to advertise high. Ms. Wilson suggested keeping the Site Repair line Item the same, not removing the \$5,000.00, leaving at \$58,000.00 in the Site Repair Line Item. Charlie Wyatt made the motion to present the budget with the salary changes and no change to the Site Repair Line Item to be given to County Council. Dave Talley seconded the motion. The motion passed 5-0.

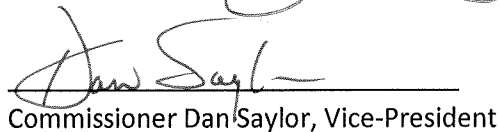
Adjournment

The next District Meeting will be 12:00 PM on July 18, 2019. David Talley made the motion to adjourn. Terry Phillippe seconded the motion. The motion carried unanimously. Meeting adjourned at 1:01 PM.

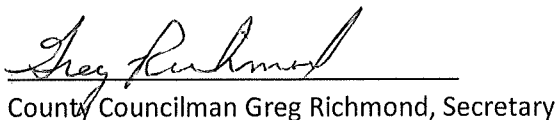
Respectfully Submitted by Kristine Georges



Commissioner Bob Johnson, President

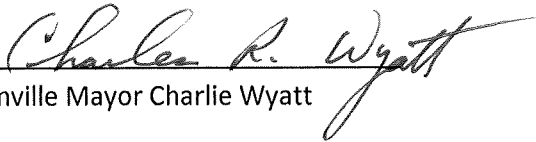


Commissioner Dan Saylor, Vice-President



County Councilman Greg Richmond, Secretary

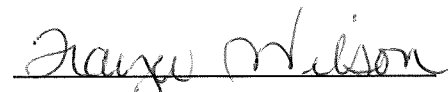
Chandler Town Councilman Ron Whitledge


Boonville Mayor Charlie Wyatt

Commissioner Terry Phillippe


Boonville City Councilman David Talley

ATTEST:


Trayce Wilson, Controller