

Warrick County Solid Waste Management District Board Meeting Minutes
Warrick County Commissioner Meeting Room
101 North Main Street, Boonville, IN 47601
Thursday, September 19, 2019

Call to Order

The Warrick County Solid Waste Management District meeting was called to order at 12:02 PM by President Bob Johnson.

Roll Call

Roll Call showed the following voting members present: President Bob Johnson, Vice President Dan Saylor, Greg Richmond, David Talley, and Terry Phillippe. Also present were: Freddie Roland, Michele Wallace, Trayce Wilson, and Kristine Georges. Not present were Ron Whitledge and Charlie Wyatt. Attorney Adam Long arrived at 12:04 PM.

Public Comment

There was no Public Comment.

Minutes

The minutes from July 18, 2019, were presented. Greg Richmond made the motion to approve the minutes. The motion was seconded by David Talley. The motion carried 5-0.

Controller's Report

Ms. Trayce Wilson presented the controller's report. The District ended the month with the amount of one million six hundred thirty-four thousand nine hundred sixty-four dollars and eighty-nine cents (\$1,634,964.89). Commissioner Saylor questioned the reason for the over \$300,000.00 increase from last year. Ms. Wilson stated that they were short two people so there were salaries and benefits that were not paid out as a result. They are currently fully staffed.

Approval of Claims

Claims in the amount of two hundred forty-three thousand five hundred twenty-two dollars and ninety-six cents (\$243,522.96) were presented. This is a little more than usual because it was a five week month. This also includes insurance and parts such as the cylinder replacement and several tanks filled. The equipment lease times were questioned. Ms. Wilson will get numbers for the Board. Greg Richmond made the motion to pay the claims. Dan Saylor seconded the motion. The motion carried 5-0.

Operations Foreman's Report

1. Asphalt Shingles Recycling Program – There has been a total of 14.19 tons taken in with an amount of \$709.50.

2. Site Salary Increase – The change of the starting part-time salary from \$9.55 to \$10.00 was discussed. Attorney Long can put it in the Salary Ordinance for 2020. David Talley made the motion to make the change. Bob Johnson seconded the motion. The motion carried 5-0.
3. Hazardous Waste Day - ALCOA will partner with Warrick County Solid Waste for a Hazardous Waste Day. They are looking at times in May of 2020. This has been placed in next year's budget. David Talley made the motion to partner with ALCOA for the Hazardous Waste Day. Dan Saylor seconded the motion. The motion carried 5-0.
4. Brewer Farms – They want to charge now for mulching. They usually mulched one time a year. He was doing it for just fuel. President Johnson would like the opportunity to speak with him. Terry Phillippe made a motion to table. Greg Richmond seconded the motion. The motion carried 5-0.
5. ERS Wireless – The current equipment is out of date. It will be \$11,381.50 for a new system. This includes a service agreement for five years. This is a sole source through Motorola. This will be done in conjunction with some of the other Warrick County offices. It would also be a backup for public safety. Greg Richmond made the motion to purchase. Dan Saylor seconded the motion. The motion carried 5-0.
6. New Roof Update – Mr. VanWinkle is working on the roof. There have been a couple of issues. Mr. Saylor will be checking on the progress. There will be an upcoming change order with the roofing project.

Processing Center Foreman's Report

1. Recycling Floor – There has been a lot of shipping activity. They will be shipping out some of the old cardboard. Papers are down. Owensboro is no longer taking plastic. They are limiting what they take. We are selling some of the the mixed paper.
2. Contamination – Contamination is down compared to last year.
3. Processing numbers – Mr. Roland gave a report on the numbers processed since 2015. There have been over 10,000,000 pounds processed. Mr. Richmond suggested this would be good information for the public to know about. Mr. Roland will check into converting the sizes processed into more relatable information for the public.
4. Revolution System for Cost Control – Mr. Roland checked into this program. It doesn't fit in with our current program. The way it is set up, there is an increased number of balers and a shoot system where it is baled as it is processed. This would be good if just starting a program but there would be a lot of cost involved to start up with the purchase of all the equipment.
5. Ram repair – It will be \$1,300.00 to repair. Mr. Roland is still working on this. It is currently working okay.

Attorney's Report

1. Master Contract – The revision went to the committee and is now with the County Attorney. It has not moved any farther. Discussion about continuing talks with Renewable Resources were discussed. Attorney Long stated that since this a lease it would be beneficial to stay with the County as far as any agreements. The Board would like to move things along; therefore,

President Johnson will set up some discussions with Jordan Aigner while waiting for County Attorney’s response.

- 2. Employee Handbook/Policies and Procedures – Both have been updated. These include new pay schedules and job descriptions. Some issues were presented by Councilman Richmond on the Policies and Procedures. The Handbook however was ready for passage and would take effect October 1, 2019. David Talley made the motion to read. Greg Richmond seconded the motion. The motion carried 5-0. Adam read the title of Resolution 2019-01 for the Handbook into the Record.

“A Resolution by the Board of Directors of the Warrick County Solid Waste Management District Regarding Adopting an Updated Employee Handbook”

David Talley made the motion to approve the Resolution for Employee Handbook. Terry Phillippe seconded the motion. The motion carried 5-0. The Policies and Procedures will be held back for edits.

(Resolution 2019-01 is located on Page 4 and 5 of these District Board Minutes)

Any Other Business that Properly Comes Before the Board

There was no other business to come before the Board.

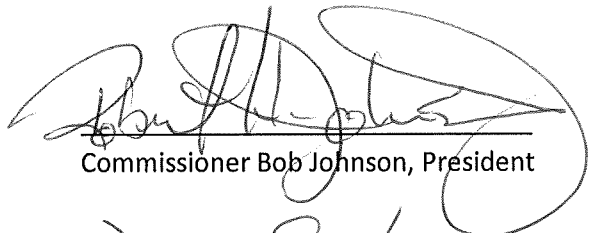
Adjournment

The next Solid Waste District Board meeting will be held on Thursday, October 17, 2019 at 12:00 PM.

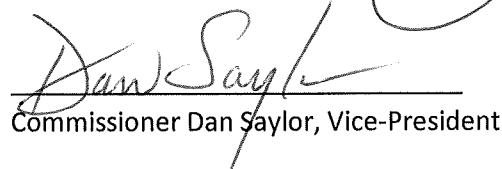
David Talley made the motion to adjourn. Terry Phillippe seconded the motion. The motion carried 5-0.

The meeting adjourned at 12:54 PM.

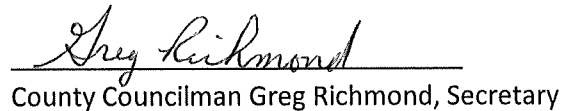
Respectfully Submitted by Kristine Georges



Commissioner Bob Johnson, President

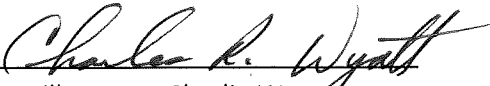



Commissioner Dan Saylor, Vice-President

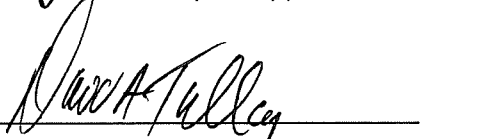


County Councilman Greg Richmond, Secretary

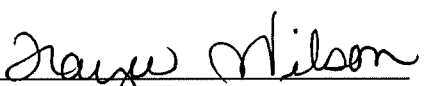
Chandler Town Councilman Ron Whitledge


Boonville Mayor Charlie Wyatt


Commissioner Terry Phillippe


Boonville City Councilman David Talley

ATTEST:


Trayce Wilson, Controller

RESOLUTION 2019- 1

**A RESOLUTION BY THE BOARD OF DIRECTORS OF THE WARRICK COUNTY
SOLID WASTE MANAGEMENT DISTRICT REGARDING
ADOPTING AN UPDATED EMPLOYEE HANDBOOK**

WHEREAS, the Warrick County Solid Waste Management District (hereinafter, "District") has a responsibility to ensure that its employee handbook is updated and current with how the District, in a general sense, operates;

WHEREAS, while an employee handbook is a summary of personnel policies and procedures that govern the employment relationship between the District and its employees, it is intended to be used as a guide, it does not create a contract of employment and is subject to change at any time in the sole discretion of the District; and

WHEREAS, the handbook was last updated on June 21, 2018; and

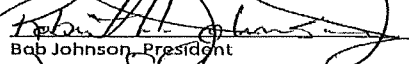
WHEREAS, various passages were in need of revisions and a portion of such needed revisions were relative to removing references to the now non-existent Superintendent position and the addition of an emergency medications list policy; and

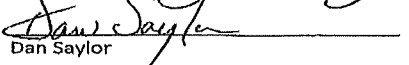
WHEREAS, this Resolution and the referenced updated Warrick County Solid Waste Management District Employee Handbook shall be effective October 1, 2019.


NOW THEREFORE BE IT RESOLVED that the Board of the Warrick County Solid Waste Management District, all of whom acting in their official capacity, do hereby resolve to adopt the Warrick County Solid Waste Management District Employee Handbook effective as of the date written above.

PASSED AND ADOPTED THIS 19 DAY OF SEPTEMBER 2019.

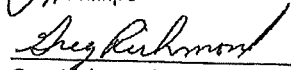
WARRICK COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD:


Bob Johnson, President


Dan Saylor



Terry Phillippe



Greg Richmond

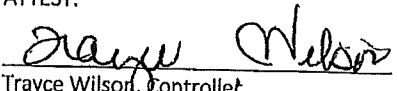
Charlie Wyatt



David Talley

Ron Whitledge

ATTEST:



Trayce Wilson, Controller
Warrick County Solid Waste Management District