

Warrick County Solid Waste Management District Board Meeting Minutes
Warrick County Commissioner Meeting Room
101 North Main Street, Boonville, IN 47601
Thursday, October 17, 2019

Call to Order

The Warrick County Solid Waste Management District meeting was called to order at 12:01 PM by President Bob Johnson.

Roll Call

Roll Call showed the following voting members present: President Bob Johnson, Vice President Dan Saylor, Charlie Wyatt, Greg Richmond, David Talley, and Terry Phillippe. Also present were: Attorney Adam Long, Michele Wallace, Trayce Wilson, Tiffany Nichols, and Kristine Georges. Not present was Ron Whitledge and Freddie Roland.

Public Comment

There was no public comment.

Minutes

The minutes from the September 19, 2019 District Meeting were presented. Terry Phillippe made the motion to accept the minutes. Charlie Wyatt seconded the motion. The motion carried 6-0.

Controller's Report

Trayce Wilson presented the Controller's Report for the month of August. The District has a balance of one million four hundred ninety-three thousand one hundred four dollars and twenty cents (\$1,493,104.20).

Approval of Claims

- Claims – Ms. Wilson presented claims in the amount of one hundred forty-seven thousand, eight hundred seventy-five dollars and eighty-one cents (\$147,875.81). David Talley made the motion to pay the claims. Terry Phillippe seconded the motion. The motion carried 6-0.
- Roof Contract Payment – The roof will need to be paid for when the work is done before the next meeting. There have also been two change orders. Attorney Long will need to review those change orders to stay within state statute. At least one of the commissioners needs to inspect the work before payment is made. Dan Saylor made a motion to pay 90% of the contracted amount of \$24,400.00 when the work is completed. David Talley seconded the motion. The motion carried 6-0.

Operations Foreman's Report

Michele Wallace presented the following for the Operations Foreman's Report.

- Paper Shredding Event – There were 30 customers. Since the turnout was slow they are looking to hold it somewhere with more traffic in the future.
- The 2020 Hazardous Waste Day Event – Currently, it will be held May 2, 2020.
- Membership with the Chamber of Commerce – It will cost \$250.00 for membership. Greg Richmond made a motion to reach out to Shari Sherman with the Chamber on what all the membership entails. David Talley seconded the motion. Motion carried 6-0.
- Asphalt Shingle Recycling – The total brought in is \$844.60. There were 14 tons picked up to grind. The program is going well.
- Brewers Mulching – Brewers wants to charge \$2.00 a ton for mulching. This would amount in a cost of over \$8,000.00. The District will wait on this and give some of the members time to talk to Brewers.
- Doors at Recycling Center – There are three doors at the recycling center that need to be replaced. Schalco had a quote in the amount of \$7,785.00. President Johnson would like to see more quotes. They also need to make sure that they have chain hoists. The price for the garage door openers were quoted at \$3,700.00. The District will work with Joe Grassman for more quotes on replacing the three garage doors.

Processing Center Foreman's Report

Ms. Tiffany Nichols presented the following for the Processing Center Foreman's Report.

- Contamination is down but they are still struggling with it. They have just shipped out several loads and have several loads waiting to go out so numbers will be up next month.
- Facebook Page for the Recycling Center – Ms. Nichols discussed setting up a Facebook page to keep people updated with various events and info related to the Recycling Center. Terry Phillippe questioned information related to Renewable Resources and putting that information out to the customers. He will reach out to Jordan Aigner on this. Dan Saylor made the motion to allow the Facebook page to be set up. Charlie Wyatt seconded the motion. The motion carried 6-0.
- Bollards for the Recycling Center – There are twelve bollards needed for about \$200.00 each. Ms. Wilson stated that there is money in the budget to do this. Dan Saylor made a motion to proceed with purchase with the amount not to exceed \$3,000.00. David Talley seconded the motion. The motion carried 6-0.
- Recycling Floor Issues - There are holes in the recycling floor that are starting to become an issue. They are backfilled with rock currently.
- Skid Steer Maintenance – The skid steer is having some issues with the cylinder. They will be getting estimates on a cylinder.
- Update on Ram – The ram for the baler has been sent off for repair.
- Processing to Date – The Recycling Center has to date processed about ten million tons. This would amount to the size of a three story building roughly the size of the Boonville Square.

Attorney's Report

Attorney Adam Long presented the Attorney's Report.

- Refrigerator Fees – Costs for refrigerator disposal is up and needs to be reflected in the Fee Schedule at \$20.00 per unit. This is an at-cost fee. Attorney Long will draw up a Resolution for the change. This would include any appliance that uses Freon.
- Out of County Residential Trash Disposal Charges – Due to the increase of residential trash disposal from out of county individuals, the fees for out of county individuals will be doubled on several fees. Yard debris would be \$0.06/\$20.00 for those out of county. Attorney Long will make those changes in the fee schedule. All in-county costs will remain the same. He will have this drawn up for the next meeting for review.
- Resolution for Policies and Procedures Manual – Resolution 2019-02 – Updates have been made. Mr. Richmond's changes were completed. Dan Saylor made the motion to read Resolution 2019-02 into the Record. Terry Phillippe seconded the motion. Attorney Long read the following into the record:

Resolution 2019-02, A Resolution by the Board of Directors of the Warrick County Solid Waste Management District regarding the adoption and implementation of a facilities rules manual. Whereas the Board of Directors of the Warrick County Solid Waste Management District here and after referred to as 'District' manages the collection and disposal of solid waste within Warrick County at several facilities. And Whereas Indiana Code 36-11-5-2 in the following provides that the Board of the Solid Waste Management District may adopt and enforce rules to establish procedures for the governing of a body's actions for any lawful subject necessary for the operation of the District and exercise of the powers granted. And on November 16, 2017, this Board by way of Resolution adopted its Policies and Procedures Manual. Whereas in order to continue to increase efficiency and ensure promotion of safety in the District's labor force and the public, it is necessary to amend and adopt an updated Policies and Procedures Manual for the District operations and the management of the collection and disposal of solid waste within Warrick County at the District's many facilities. And whereas it is necessary to update the Policies and Procedures Manual due to the elimination of the District's Superintendent's position. Whereas, it is necessary to establish comprehensive policies regarding the operation of the Processing Center and the Operations Center. And whereas it was necessary to include the job descriptions in the manuals as well as update the policies and procedures contained within said manual. It is therefore resolved by the Board of Directors of the Warrick County Solid Waste Management District of Warrick County, Indiana, as follows, Section 1, Amendments to the Solid Waste Management District Policies and Procedures Manual. Attached hereto and incorporated herein in its entirety is the Warrick County Solid Waste Management District Policies and Procedures Manual Version 2019-11. Section 2, this Resolution in the Warrick County Solid Waste Management District Policies and Procedures Manual contained herein will become effective upon passage. Passed and Adopted by the Board of Directors of the Solid Waste Management District, Warrick County, State of Indiana, on this 17th Day of October, 2019.

Terry Phillippe made the motion to approve the Resolution and attached Policies and Procedures Manual. Charlie Wyatt seconded the motion. The motion carried 5-0. The Resolution with Manual is filed with these minutes. *(David Talley was not present for this vote or any votes following).*

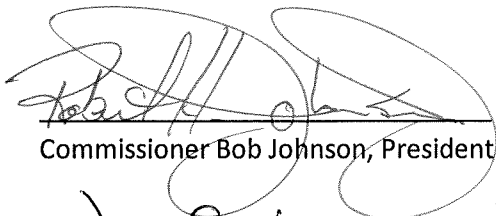
- Master Contract/Renewable Resources Discussion – There was an issue with the Landlord Release Form. Since the County is the Landlord, that is out of Attorney Long’s scope of work and would need to be dealt with by the Board of Commissioners. He has not received word on any issues with the changes made by the District established committee that made changes to the contract. However, he cannot do anything until the Commissioners vote to accept the changes. One of the discussed complications lies with the fact that there are two entities that are bound by the contract that have major roles within the contact, the District and the County Commissioners. They are then obligated to a third party, Renewable Resources. Since they are both public entities, the appropriate procedure would be to have the Elected Officials/Commissioners vote to approve that course of action as a Board. Attorney Long suggested eventually forming a subcommittee to meet with any counter proposals with Renewable if necessary after approval was made by the County Commissioner Board. Mr. Richmond questioned having separate contracts, one with Renewable and the County and the other with Renewable and the District. Attorney Long said that because of the aspects of Phase 2 and Phase 3, it would not work to have separate contracts as well as being able to better protect the County and the District. President Johnson, Greg Richmond, and David Talley will serve on the subcommittee to receive any offers or counteroffers by Renewable. Dan Saylor made the motion to approve the subcommittee members. Charlie Wyatt seconded the motion. The motion carried 5-0.

Any Other Business that Properly Comes Before the Board

There was no other business to come before the Board.

Adjournment

The next meeting is scheduled for Thursday, November 21, 2019, at 12:00 PM in the Commissioner Meeting Room. Terry Phillippe made the motion to adjourn. Greg Richmond seconded the motion. The motion carried 6-0. The meeting adjourned at 1:20 PM.




Commissioner Bob Johnson, President




Commissioner Dan Saylor, Vice-President

Respectfully Submitted by Kristine Georges




County Councilman Greg Richmond, Secretary

Chandler Town Councilman Ron Whitledge



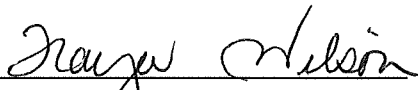
Boonville Mayor Charlie Wyatt

Commissioner Terry Phillippe



Boonville City Councilman David Talley

ATTEST:



Trayce Wilson, Controller