

**Warrick County Solid Waste Management District Board Meeting Minutes**  
**Warrick County Commissioner Meeting Room**  
**101 North Main Street, Boonville, IN 47601**  
**Thursday, January 16, 2020**

**Call to Order**

The Warrick County Solid Waste Management District meeting was called to order at 12:00 PM by President Bob Johnson.

**Roll Call**

Roll Call showed the following voting members present: President Bob Johnson, Vice President Dan Saylor, Jim Miller, Greg Richmond, Ron Whitledge, and Terry Phillippe. Also present were: Attorney Adam Long, Freddie Roland, Michele Wallace, Trayce Wilson, and Kristine Georges. Not present was Charlie Wyatt.

**District Board Appointments**

- President - A motion for Terry Phillippe to hold the position was made by Bob Johnson. Greg Richmond seconded the motion. The motion carried 6-0.
- Vice President – A motion for Bob Johnson to hold the position was made by Greg Richmond. Dan Saylor seconded the motion. Motion carried 6-0.
- Secretary – A motion for Dan Saylor to serve as Secretary was made by Bob Johnson. Greg Richmond seconded the motion. The motion carried 6-0.
- Finance Committee – A motion was made for Greg Richmond, Dan Saylor, and Jim Miller to serve on the Finance Committee by Terry Phillippe. Jim Miller seconded the motion. The motion carried 6-0.
- Personnel Committee – A motion was made for Terry Phillippe, Bob Johnson, and Charlie Wyatt to serve on the Personnel Committee by Terry Phillippe. Greg Richmond seconded the motion. The motion carried 6-0.

**Public Comment**

There was no public comment.

**Minutes-December 12, 2020**

The minutes from the December 12, 2020 District Meeting were presented. Jim Miller made the motion to accept the minutes as presented. Terry Phillippe seconded the motion. The motion carried 6-0.

**Controller's Report**

Ms. Trayce Wilson presented the Controller's Report. The District ended the month of December with an amount of one million, eight hundred seventy-nine thousand, two hundred thirty-five dollars and fourteen cents (\$1,879,235.14). There were no questions.

**Approval of Claims**

Mrs. Wilson also presented claims to the Board in the amount of two hundred twenty thousand, eight hundred fifty-eight dollars and fourteen cents (\$220,858.14). There was a question on some of the bills presented that have already been paid for January. Ms. Wilson explained that those were items such as utilities, Express Employment, and payroll that are paid ahead of time to avoid late fees and interest. There is procedure in place that was approved for the early payment of these types of bills. A motion to pay the claims was made by Greg Richmond. Terry Phillippe seconded the motion. The motion carried 6-0.

**Operations Foreman's Report**

Ms. Michele Wallace presented the Operations Foreman's Report.

- Paper Shredding Event – This year's spring event will be held April 18, 2020 in the Living Word parking lot in Newburgh. The fall event will be held October 17, 2020 in the Boonville Walmart parking lot. There was not a lot of traffic at the last event held at Pelzer Road, so it has been changed to higher traffic areas. The times of the events will be from 9 AM to 1 PM.
- Administrative Assistant – Ms. Wallace has hired an Administrative Assistant and would like to start her on February 3, 2020. She requested that instead of paying the starting salary of \$12.83 that she have discretion to pay her \$14.51. The current Salary Ordinance allows the position to be paid up to that amount. Ms. Wallace stated that there is a lot of responsibility for the position and is worth more than the \$12.83 an hour. Bob Johnson suggested that she might start out pay at \$13.51 and after the 90 day probationary period, she would then receive the \$14.51 at Ms. Wallace's discretion. Dan Saylor made that in the form of a motion. Terry Phillippe seconded the motion. The motion carried 6-0.
- Garage Doors for Recycling Center – Evansville Garage Doors has not put the doors in yet. They are ordered, but they are still waiting for them to come in. Ms. Wallace questioned being able to pay them when they were put in or whether it had to wait until the next meeting. Attorney Long stated that up to the bid amount could be paid as it was previously approved. Anything over that amount, such as in a change order, would have to come before the Board at a later meeting. Terry Phillippe made the motion to approve paying Evansville Garage Doors after installation and inspection up to the bid amount. Jim Miller seconded the motion. The motion carried 6-0.
- Contractor Issue – Ms. Wallace stated that they are still having issues with a Contractor that keeps stating that he is not commercial. He brings in roofing materials regularly and since they have been keeping track of his loads, it amounts to him replacing his roof almost weekly. It is obvious that he is a contractor and is refusing to recycle. Ms. Wallace asked if it were possible to refuse him. Attorney Long stated that State Statute establishes having set prices for residential and commercial. Ms. Wallace stated that they could not take commercial trash and he is presenting it as non-commercial. After discussion, Attorney Long stated that they could consider him commercial with all the detailed records that have been kept on what he has been bringing in and he can be refused service for clearly being commercial.

- IDEM Construction Storm Water Permit- An email was found in the previous Superintendent's email stating that the permit was going to expire in February. She has tried to find the previous permit form with no success and was asking for direction. Attorney Long suggested getting the form directly from IDEM and if possible, asking Steve Sherwood to help filling it out in order to get in as soon as possible. Jordan Aigner asked to speak to this item. He thought it might possibly be a permit that was necessary in the building of the recycling center and it was now expiring. If so, a notice of termination needed to be submitted. He would be happy to help Ms. Wallace with this. Mr. Aigner was thanked for his help in the matter.
- Discussion of former Superintendent's email – Ms. Wallace stated that they had planned to delete the former Superintendent's email and start a new email for the incoming employee. Terry Phillippe said he would like to help them with this, but instead of deleting the email that it be archived so that all the email records were retained in case of future issues in which they may be needed.

### **Processing Center Foreman's Report**

Freddie Roland gave the Processing Center Foreman's Report.

- Process Center Report – They ended the year of 2019 with lower truck loads than previous years. Most of this is due to the market not being there. Five loads went out in December. They have since been paid for one. They are awaiting payment on the other four for about \$10,000.00. Mr. Roland hopes that with the new China Trade Agreement that it will bring the market back up. Contamination is down. Mr. Roland warned that a lot of it was due to the holidays and not having enough workers and things getting backed up. They should expect the contamination to increase some. Since the start of the Center through the end of 2019, the Center has processed 10,748,740 pounds. He also presented how many loads have gone out to date. There was a short discussion on cardboard and the Owensboro Processing Center.
- American Fiber - He has a meeting with a gentleman from American Fiber. Mr. Roland would also be working with a large mill on receiving cardboard. Basically, they will give it to us and the Center can do what they want with it. The gentleman he is working with would like to have the first opportunity to purchase the cardboard. This would amount to about twenty-two truck loads a year and 40,000 pounds. All the Center would have to do is bale it. A contract will be discussed next Tuesday. Attorney Long suggested if they had a contract currently with another area that he could look at it to get the ball rolling to further the cause. Some plastic would also be brought in as well.
- Separator – Belt is split but still working. He was checking into getting it fixed. The belt itself is \$4,910.00. The machine is a mechanical nightmare. They can't find someone local to work on it. If the machine's company sends someone for three days the cost will be \$5,100.00 plus. An electrician would have to be on standby and two individuals to assist him. Looking at \$11,000.00 or more to swap out this belt. The machine was bought in 2015 for \$74,000.00. Mr. Roland said that we don't produce the amount needed to use as intended, so was not sure whether they should continue as is or possibly locate a buyer that uses that type of machine. Terry Phillippe

suggested continuing to try to find someone locally to fix it. Mr. Roland has some calls out. Terry Phillippe volunteered to make some calls as well.

**Attorney's Report**

Attorney Long presented the Attorney's Report.

- Master Contract – He has met with Jordan Aigner with Renewable Resources and his attorney Chris Wischer. They are moving forward with that.
- Fee Schedule – A public hearing needs to be set up and a notice published in the newspapers. He would like to set up the public hearing for the next meeting with the notice to be sent out in the next publishing cycle.

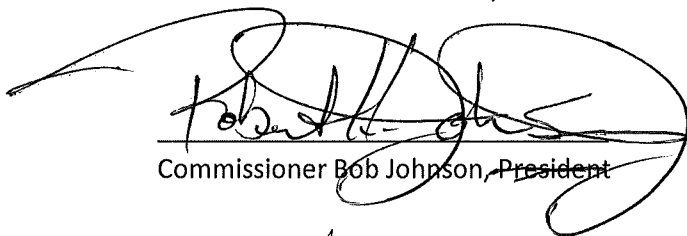
**Any Other Business that Properly Comes Before the Board**

Increase of Fees with Renewable Resources – Mr. Richmond had a question about the bill increase of 20% from Renewable Resources. Jordan Aigner spoke to his question. Rates had not increased over the last four and a half years due to competition with other companies. They had to stay low to compete. But now the increase needed to be done in keeping with current industry rates. If figured out over the last several years, it would have amounted to a yearly increase of a little over 4% each year that happened all at once in 2019. Mr. Aigner also stated they had originally been operating as if there was a contract in place, but there were many parts of the contract that were not valid and legally couldn't be held. Attorney Long stated that there are items in the Master Contract that will be addressed to some of these items. Mr. Aigner gave an update on how Renewable is doing and the future project with the transfer station. He also suggested the Recycling Center looking into getting an automated system because of the worker issue and possibly save money in the long run. Mr. Roland is interested in the information he has.

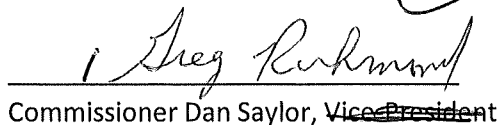
**Adjournment**

The next meeting is scheduled for Thursday, February 20, 2020, at 12:00 PM in the Commissioner Meeting Room. Jim Miller made the motion to adjourn. The motion carried 6-0. The meeting adjourned at 1:04 PM.

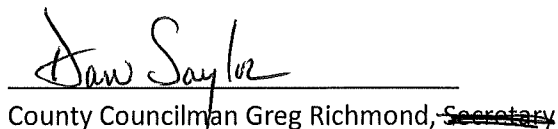
*Respectfully Submitted by Kristine Georges*



Commissioner Bob Johnson, ~~President~~



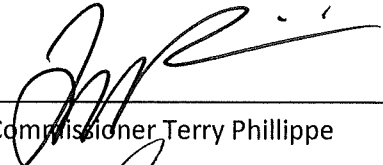
Commissioner Dan Saylor, ~~Vice President~~

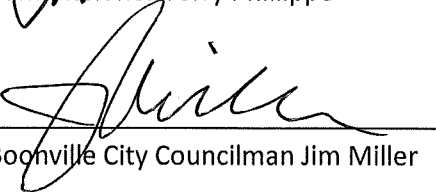


County Councilman Greg Richmond, ~~Secretary~~


  
\_\_\_\_\_  
Chandler Town Councilman Ron Whitlege

\_\_\_\_\_  
Boonville Mayor Charlie Wyatt

  
\_\_\_\_\_  
Commissioner Terry Phillippe

  
\_\_\_\_\_  
Boonville City Councilman Jim Miller

ATTEST:

  
\_\_\_\_\_  
Trayce Wilson, Controller