

Warrick County Solid Waste Management District Board Meeting Minutes
Warrick County Commissioner Meeting Room
101 North Main Street, Boonville, IN 47601
Thursday, January 21, 2021

Call to Order

The Warrick County Solid Waste Management District meeting was called to order at 12:00 PM by President Terry Phillippe. Members attended either in person or by phone in compliance with the Governor's Declared Health Emergency due to the COVID-19 Pandemic.

Roll Call

Roll Call showed the following voting members present: President Terry Phillippe, Dan Saylor, Charlie Wyatt, Greg Richmond, Ron Whitledge, and Jim Miller. Also present were: Attorney Adam Long, Reagan Fuquay, Freddie Rowland, Michele Wallace, and Kristine Georges. Not present was Vice President Bob Johnson.

Public Comment

There was no public comment.

Minutes

Minutes from the December 10, 2020 meeting were presented. A date and spelling change were made. Dan Saylor made the motion to approve the minutes. Charlie Wyatt seconded the motion. The motion carried 6-0.

Controller's Report

- December Report - The District ended the month of December with a balance of two million three hundred thirty-one thousand eight hundred dollars and eighteen cents (\$2,331,800.18). She did move \$25,000.00 over to the Capital Improvement Fund. Also, \$813,757.21 was received in the fall tax disbursement.
- PTO carryover for Freddie Rowland – Currently, the Handbook only allows a carryover of 240 hours. Mr. Rowland had most of his time scheduled for use, but was called back due to COVID. This now puts him at 91 hours over the threshold. This would be a total carryover of 331 hours for 2021. Attorney Long stated that the circumstances would allow the Board to consider and approve the carryover of time. Jim Miller made the motion to approve the carryover. Charlie Wyatt seconded the motion. The motion carried 6-0.
- PTO Amendment to the Handbook – Attorney Long suggested that an amendment to the Employee Handbook, to address the PTO carryover and Board discretion of PTO time, be considered. Dan questioned possible limitations. Attorney Long stated that limitations could be as such: it could be considered if time was scheduled, but, through no fault of the employee, was then unable to be taken thus making it an allowable carryover. Consensus was given for him to write the amendments to present to the Board.

- COVID Resolution – Resolution 2020-03 was discussed and the need for clarifying COVID leave to be congruent with County policy. Currently, with the County policy, there is a COVID pay for 80 hours of leave at regular pay. After the 80 hours is used for COVID leave, any COVID time off must be used in the form of PTO/sick/vacation time. The District Resolution is worded a little differently. Attorney Long will prepare the amendments to Resolution 2020-03 for the next meeting mirroring the County policy. Dan Saylor made the motion to table this item. Ron Whitledge seconded the motion. The motion carried 6-0.
- Roll-over Truck Loan Payments – Ms. Fuquay requested that the loan payments be added to items that may be processed and paid in advance of meetings to avoid being late for payments or the need to hand deliver. This was discussed and they will plan on approving two (2) payments next month allowing for all future payments to then be approved a month in advance alleviating any issues of possible late payments. Greg Richmond made a motion to approve. Dan Saylor seconded the motion. Motion carried 6-0. The new roll-over truck has been received.

Approval of Claims

Claims in the amount of two hundred thirty-eight thousand seven hundred sixty-five dollars and eighteen cents (\$238,765.18) were presented. There were no questions about the claims. Jim Miller made the motion to approve the claims for payment. Greg Richmond seconded the motion. Motion carried 6-0.

Operations Foreman's Report

- Shingles Recycling Program – Ms. Wallace gave a year-end report on the Shingles Program. In 2019, they received 17 loads totaling 20.42 tons. In 2020, they received 45 loads totaling 54.34 tons for the year. In total, there have been 62 loads totaling 74.76 tons.
- Casey Road Lease Renewal – The owner is asking to renew the lease with some changes. They want to renew for five years and for it to be transferable if they ever decide to sell the property. There was a discussion on who would need to do the write up of the new contract. Attorney Long stated that according to law, it would be transferable until it ended, but he can add the language in the new contract. Pricing would be under the current term or else they would have to send notice. He could also write termination language in the contract to help protect the District. There was then a brief discussion on a possible relocation beside the Highway Garage. This is something members agreed needed to be looked at down the road and there would be some concerns in such a move. The purchase of land was also discussed for this purpose. Attorney Long stated in such issues, it would be better for the County to make such a purchase instead of the District. The current location is .79 acres and is in a very congested area. Any relocation, as in the case of a termination of contract, would take time. Attorney Long, at the request of members, will include a 180 day notice of termination in the contract. Consensus was given to make these changes.

- Highway Department Yard Waste – Ms. Wallace wanted to address continuing the waving of fees for yard waste brought in by the Highway Department. They had been taking the yard waste to Brewer’s, but they were turned away after the District started using a different company for their mulching. All members gave consensus on allowing them to continue with waved fees for another 60 days and also writing up an Interlocal Agreement for the future. Ms. Wallace will also keep track of how much they bring in and give a yearly report. Greg Richmond made the motion to approve the extension. Dan Saylor seconded the motion. The motion carried 6-0.

Processing Center Foreman’s Report

- Processing Report – Mr. Rowland presented the report. He has also added information on what is shipped out.
- Contamination – The contamination average for 2020 was 29.78%. In 2019, the contamination was 35.03%. In 2018, it was 33.24%. Overall, it is lower than in previous years. Much of the contamination is due to weather. Also contributing are holidays, after holidays, and currently, house cleaning and improvements with people being at home with the Pandemic. Charlie Wyatt has been promoting the recycling program on WBNL and presenting the information that he received from Freddie.
- IDEM Inspection – The Center was technically being considered a transfer station by a new inspector, but after some research, it looks like they just need to be permitted because 10% more is being shipped out than what’s being brought in. They are continuing to look into all this new information. Mr. Rowland is working with Jordan Aigner who is helping with the writing the permit.
- Transfer Station - At first, contamination will only be 1%-2% because most of it will not go to the landfill. But as things settle, there will be more accurate numbers. Mr. Rowland stated that a renewal of the permit when it expires won’t be necessary.
- The Processing Center has now passed 13 million tons on processing; 2.3 million tons in 2020.
- Composting Report – The Composting Report has been completed and accepted by IDEM. There is one more report to do for the Recycling Center.
- Door Damage – The door previously patched by Schalco is not working and needs to be fixed. D & M will do the work. Insurance also needs to be consulted. Since the work should be below the expense threshold, a contractor can be approved outside of a meeting. President Phillippe will consult with Joe Grassman.
- Express Contracted Employees – Mr. Rowland has been researching the contract. They are supposed to provide thirty workers. They currently have fourteen. This calendar year he would like to give the five core workers a thirty cent (\$0.30) raise. On paper, this would cause a deficit, but there is already a large surplus. Attorney Long stated that they could also consider hiring, but a finder’s fee would have to be paid to Express. For hard working employees, this would be a benefit in the long run by ramping up the internal employees while lowering the dependence on Express and saving that money paid to Express. Attorney Long said this was something that should be considered as it could mean a lower cost to the District.

Attorney's Report

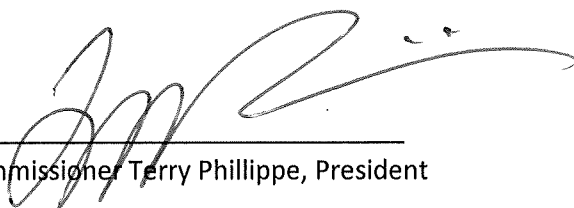
- HR Manager – The District would like to draft an Interlocal Agreement that would allow District employees to utilize the HR Manager currently employed by the County. For the service, a percentage of her salary would be reimbursed by the District to the County. Attorney Long will draft the agreement. Dan Saylor made a motion to approve. Charlie Wyatt seconded the motion. The motion carried 6-0.

Any Other Business that Properly Comes Before the Board

- There was a brief discussion on the impact of a potential hike in the minimum wage.

Adjournment

The next meeting is scheduled for Thursday, February 18, 2021 at 12:00 PM in the Commissioner Meeting Room. President Phillippe made the motion to adjourn. Jim Miller seconded the motion. The motion carried 6-0. The meeting adjourned at 12:59 PM.



Commissioner Terry Phillippe, President

Respectfully Submitted by Kristine Georges

Commissioner Bob Johnson, Vice-President

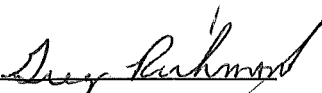


Commission Dan Saylor, Secretary




Chandler Town Councilman Ron Whitley

Boonville Mayor Charlie Wyatt

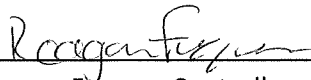


County Councilman Greg Richmond

ATTEST:



Boonville City Councilman Jim Miller



Reagan Fuquay, Controller

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