

**WARRICK COUNTY SOLID WASTE
MANAGEMENT DISTRICT
BOARD MEETING MINUTES 03-17-16
12:00 p.m.**

The Warrick County Solid Waste Management District meeting was called to order with Marlin Weisheit presiding. The call of roll showed the following to be present: Kristi Adams, Richard Reid, Marlin Weisheit, Don Williams and Mayor Charlie Wyatt. Also present were Todd Glass-District Attorney, Scott Anslinger, Jamie Kessner and Trayce Wilson. Not in attendance were David Talley, Greg Richmond and Michele Wallace.

Public Comment: There was no public comment.

Minutes: Don Williams made motion to approve the February 18, 2016 minutes as submitted. Kristi Adams seconded motion. Motion carried 5-0.

Controller's Report and Claims:

Trayce Wilson reported as of February 29, 2016 the District ended with a balance of \$1,295,557.65. Trayce also reported the District is currently being audited by Indiana State Board of Accounts; it has been five years since the District was last audited. Yesterday, a representative from IN State Board of Accounts picked up all the needed 2011-2016 financial documents from the District's office and will review off site. Don Williams made motion to approve the Controller's Report as submitted. Mayor Charlie Wyatt seconded motion. Motion carried. Trayce also reported the District has claims totaling \$219,378.42 that need to be approved for payment. Mayor Charlie Wyatt made motion to approve payment on all properly documented claims. Kristi Adams seconded motion. Motion carried 5-0.

Operations Manager's Report: A printed informational report was presented to the board.

Superintendent's Report:

Scott Anslinger reported:

A. Recycling, Sorting, Processing and Warehouse Facility:

- a. **Operations:** Scott stated the District is still looking to fill positions required to feed the lines and operate the balers at the Processing Center; SIRS is still providing labor through their workers but it's not as many as they originally anticipated. Scott stated the glass grinder is currently operational; with the initial grinding the District processed 20 gaylords of glass. Scott stated the cyclone ventilation system has been installed for dust control and seems to be working properly. Marlin Weisheit stated SIRS gave the District a large cyclone system with a 5 horse exhaust fan and Hi-Tech Sheet Metal from Chandler streamlined the ductwork to pipe the exhaust outside the building.
- b. **Staffing - Presentation from Express Employment:** Gregory Schulten presented the board with folders containing information about utilizing Express Employment to meet the District's needs at the Processing Center. Mr. Schulten stated Express Employment could provide the District with a long term, consistent workforce that would increase productivity at the Processing Center. Mr. Schulten stated Express Employment could deploy a full-time workforce with benefits for a part-time cost to the District. Marlin Weisheit asked Mr. Schulten what kind of a contract term Express Employment would want from the District; Mr. Schulten stated Express Employment is not interested in temporary work but they would not hold the District to a specific contract term. Mr. Schulten stated Express Employment is an ISO certified staffing agency, the only one in Southern Indiana since 1998. Scott recommended the board submit Express Employment's information to the Personnel and Finance Committee for further review and recommendation.

- B. Curbside Trash & Recycling Program Update:** Jordan Aigner addressed the board; Mr. Aigner stated Renewable Resources upgraded their phone system to better accommodate their customers. Mr. Aigner informed the board that Renewable is now collecting curbside recyclables every other week instead of twice monthly to better help customers stay on track. Mr. Aigner stated Renewable is also currently trying to better inform customers on what materials can go in the recyclables container, the blue container with the green lid, to help keep trash contaminants out of the Processing Center. Richard Reid asked what Renewable's customer base is currently; Mr. Aigner stated it is pretty level at 5,000 customers.
- C. Senate Bill 366:** Scott stated Senate Bill 366 was approved with amendments by the Senate and forwarded to the House of Representatives for final review and approval. Scott stated one of the approved amendments provide guidance and require the County Commissioners and County Council to follow a formal process to disband their Districts that include meeting the current financial responsibilities and provide special services that are currently provided by the District. Scott stated another amendment was made that although the District may continue to pass resolutions; those resolutions must be ratified by ordinance through the County Commissioners to have the impact of law. Senate Bill 366 will be effective July 1, 2016 once the Governor signs the bill into law.
- D. Other Business:** Scott stated he was contacted by Posey County Solid Waste about their roll-off container that is currently sitting at the Habitat for Humanity Re-Store parking lot. Scott stated the roll-off container was previously utilized for the collection of recyclables by Posey County SWMD at the Habitat Store; since Posey County no longer has a roll-off truck they offered to sell the container to the District for \$1. Don Williams made motion to approve the purchase of the roll-off container for \$1 from Posey County SWMD. Mayor Charlie Wyatt seconded motion. Motion carried.

Attorney's Report:

Todd Glass reported:

- A. Hearing Update:** Mr. Glass stated the ruling on the litigation is still pending.
- B. Axiom Marketing Update:** Randy Lientz addressed the board. Mr. Lientz stated Axiom made multiple postings regarding the District's job openings on Facebook and the website; Mr. Lientz put the three job descriptions the District is currently seeking on both sites as well. Mr. Lientz also stated Axiom added a tab on the District's website to allow individuals to submit their application and/or attach a resume online. Mr. Lientz stated tomorrow, March 18th, marks the end of Axiom's 30 day contract extension with the District. Mr. Lientz presented the board with two proposals from Axiom for conducting public relations since the District is still awaiting a ruling; one proposal is for another 30 day extension and the other proposal is for an hourly service rate, which equates to about 16.50 hours for the same price as the 30 day extension.

Mayor Charlie Wyatt made motion to approve extending Axiom's services at an hourly rate not to exceed the monthly rate of \$2,500 once the ruling from the Judge has been given. Kristi Adams seconded motion. Motion carried 4-1. (NAY-Richard Reid)

Mayor Charlie Wyatt and Richard Reid exited the SWMD Board Meeting at this time. (1:10 p.m.)

- C. Linda Bailey Update:** Linda Bailey presented the board with objectives to upgrade the District's Master Plan, originally adopted in 1991. Ms. Bailey stated she could streamline the Master Plan and make it a living document. Ms. Bailey presented a proposal to completely overhaul the Master Plan.

Marlin Weisheit stated the board will take the objectives under advisement and the proposal will be submitted to the Finance Committee for review and recommendation.

Other Business:

Don Williams presented a brochure from Monroe County SWMD for the boards review.

The next regular SWMD Board Meeting will be on April 21, 2016 at noon in the commissioner's meeting room.

Adjournment: Don Williams made motion to adjourn, seconded by Kristi Adams. Motion approved 3-0.

Submitted By:
Jamie Kessner
Administrative Assistant

Don Williams
Paul A. (L.D.)
Drew A. Tally
Kristi Adams
Mar. Weisheit
Greg Richmond

