

WARRICK COUNTY SOLID WASTE  
MANAGEMENT DISTRICT  
BOARD MEETING MINUTES 12-15-16  
12:00 p.m.

The Warrick County Solid Waste Management District meeting was called to order with Marlin Weisheit presiding. The call of roll showed the following to be present: Kristi Adams, Greg Richmond, David Talley, Marlin Weisheit, Don Williams and Mayor Charlie Wyatt. Also present were Todd Glass-District Attorney, Scott Anslinger, Jamie Kessner, Michele Wallace and Trayce Wilson. Not in attendance was Richard Reid.

Public Comment: There was no public comment.

Minutes: Mayor Charlie Wyatt made motion to approve three sets of minutes as submitted: September 30th, October 20th, and November 17th, 2016. Don Williams seconded motion. Motion carried 6-0.

Controller's Report and Claims:

Trayce Wilson reported as of November 30, 2016 the District ended with a balance of \$854,934.67.

- A. **Keystone Software Upgrade:** Trayce presented the Board with a quote from Boyce Systems for the purchase of a Keystone Key-Fund Program upgrade. Trayce informed the Board currently the District utilizes a Keystone Budget Program and it has now been replaced by Key-Fund; Trayce stated this is the last year the District can purchase the upgrade for an introduction rate. Boyce Systems is offering the Key-Fund Program Upgrade to the District for \$4,000.00 which includes two days onsite for installation and training as well as transferring the District's current Key-Budget maintenance into Key-Fund. Greg Richmond made motion to approve the purchase of the Key-Fund Program for \$4,000.00. Kristi Adams seconded motion. Motion carried 6-0.
  
- B. **Appropriation Transfers:** Trayce recommended the following transfer of funds: \$15,000.00 from 101001114 Heavy Equipment Operator to 101001123 Health Insurance, \$3,400.00 from 101001121 OASI to 101001123 Health Insurance, \$5,580.89 from 101001127 Unemployment to 101001126 Workman's Comp., \$10,100.00 from 101001115 Laborers to 101001126 Workman's Comp., \$285,000.00 from 101001118 Part-time Employees to 101001313 Contractual, \$22,252.00 from 101001115 Laborers to 101001313 Contractual, \$1,677.00 from 101001221 Fuel to 101001212 Office Supplies, \$5,486.00 from 101001115 Laborers to 101001223 Shop Supplies, \$1,175.00 from 101001221 Fuel to 101001224 Tire/Tubes, \$5,180.00 from 101001115 Laborers to 101001225 Baler Operations, \$35,520.00 from 101001392 Projects to 101001311 Legal, \$668.00 from 101001322 Travel to 101001321 Telephone, \$3,375.00 from 101001115 Laborers to 101001323 Postage, \$6,041.00 from 101001115 Laborers to 101001344 Property Insurance, \$22,268.00 from 101001392 Projects to 101001363 Equipment Repairs, and \$4,623.88 from 101001392 Projects to 101001530 Temporary Loans. Don Williams made motion to approve all transfer of funds as submitted. Mayor Charlie Wyatt seconded motion. Motion carried 6-0.

Trayce also reported the District has claims totaling \$176,577.00 that need to be approved for payment. Mayor Charlie Wyatt made motion to approve both the Controller's Report as submitted and payment on all properly documented claims. David Talley seconded motion. Motion carried 6-0.

Operations Manager's Report: Michele Wallace presented a printed informational report to the Board. Michele reported the yard waste collection at drop-off sites (Casey Road, Chandler, and Lynnville) has stopped and all containers were pulled on Saturday, December 10th; the containers will be returned after Christmas for the collection of trees to Casey Road and Chandler only. Michele stated customers can still utilize Pelzer Road year round for the disposal of all yard waste materials.

Superintendent's Report:  
Scott Anslinger reported:

- A. **Market Development Grant Update:** Scott stated that he and Marlin Weisheit attended the Business Market Development Board Meeting in Indianapolis, earlier this month, to hear reviews of submitted grant applications and to answer any questions the Market Board may have had for Scott and/or Marlin. Scott regretfully informed the Board that the District didn't receive any portion (funding) from the proposed IDEM grant. The Market Development Board explained that there will be a second chance for grant funding from IDEM within the next 6 months in which 2 million dollars has been proposed for allocation.
- B. **Recycle Processing Center Updates:** Scott presented the Board with statistics for November 2016 provided by Freddie Rowland. Scott stated 213,480 pounds (106.74 tons) of materials were received at the Processing Center with a 44.7% contamination level which is about 96,580 pounds (48.29 tons) of contaminates.

Scott informed the Board that the auto-tie baler is still having problems with proper operation. Freddie and Brian Stephens learned from the American Baler training school that the baler was not set up properly for the types of recyclables the District processes and bales; Freddie and Brian made some of the necessary changes themselves. Scott stated currently there are two areas of concern; the baling wire that is being utilized has a high tensile strength and hydraulic oil is leaking from either faulty couplers and/or hoses. Scott stated new wire was delivered to the Processing Center today and he is in contact with American Baler to determine who is responsible for the baler's 3 year warranty, them or their supplier.

Scott requested the Board's permission to purchase the used forklift from Owen 'Doc' Snodgrass previously discussed at the September 15th and October 20th, 2016 SWMD Board Meetings; Scott stated he spoke with Trayce this morning about available funds from this year's budget and she informed him we do have the funds to purchase the used forklift for \$17,000. David Talley made motion to approve the purchase of the used Yale 7400 forklift from Mr. Snodgrass at an amount not to exceed \$17,000. Kristi Adams seconded motion. Motion carried 6-0.

- C. **Other:**
  - 1. **Federal Labor Law Injunction (Operations Manager & Controller Job Descriptions):** Scott stated a couple weeks ago a Judge handed down an injunction against this proposed law (rule) because it was a far outreach of Federal Authority. Scott recommended the Board return the 2 job descriptions back to exempt from non-exempt, which was approved at the October 20, 2016 SWMD Board Meeting. Don Williams made motion to approve reversing the Operations Manager and Controller job descriptions back to exempt. David Talley seconded motion. Motion carried 6-0.

2. **Pike County SWMD - Recyclables:** Scott stated that Cinda Abbott-Knight, Director of Pike County Solid Waste Mgmt. District, contacted him concerning the District's possible assistance in helping with their recycling program. Scott stated that Pike County SWMD operates 4 drop-off centers, similar to the District, but they use smaller 4-8 yard roll-off containers for recyclables. Scott stated conversations have just begun; he and Marlin Weisheit will be attending a February 2017 Pike County SWMD Board Meeting for further discussion.

Attorney's Report:

Todd Glass reported:

- A. **Funding Mechanism Update - Umbaugh and Other Considerations:** Mr. Glass reported he had a conference call with Doug Baldessari from Umbaugh & Associates and was informed they have about 95% of their data gathered and are currently assembling a draft for presentation to the Board.
- B. **Other:** Mr. Glass stated he has not yet received correspondence from Brad Bingham from Barnes & Thornburgh regarding the 3 legal research questions.

Other Business:

Commissioner Don Williams resigned as the SWMD Vice President of the Finance Committee.

Marlin Weisheit requested an Executive Session be held on January 12, 2017 at noon for an administrative planning meeting with the two new Warrick County Commissioners.

The next regular SWMD Board Meeting will be on January 19, 2017 at noon in the Commissioner's meeting room.

Adjournment:

Don Williams made motion to adjourn, seconded by David Talley. Motion carried.

Submitted By:

Jamie Kessner

Administrative Assistant

Don Saylor  
Robert H. Johnson  
Charles R. Wyatt  
David A. Talley  
Kirsti Adams  
Marlin Weisheit  
Amy Kuhman