

**WARRICK COUNTY SOLID WASTE
MANAGEMENT DISTRICT
BOARD MEETING MINUTES 11-16-17
12:04 p.m.**

The Warrick County Solid Waste Management District meeting was called to order with Marlin Weisheit presiding. The call of roll showed the following to be present: Bob Johnson, Greg Richmond, Dan Saylor, David Talley, Marlin Weisheit and Mayor Charlie Wyatt. Also present were S. Adam Long-District Attorney, Scott Anslinger, Jamie Kessner, Freddie Rowland, Michele Wallace and Trayce Wilson. Not in attendance was Kristi Adams.

Public Comment: There was no public comment.

Controller's Report and Claims:

Trayce Wilson reported as of October 31, 2017 the District ended with a balance of \$976,160.15. Trayce also reported the District has claims totaling \$109,103.48 that need to be approved for payment. Dave Talley made motion to approve the Controller's Report as submitted and approve payment on all properly documented claims. Greg Richmond seconded motion. Motion carried 6-0.

Operation Manager's Report: Michele Wallace presented a printed informational report to the Board. Michele informed the Board that she is currently looking for 2 part-time site attendants to operate at the Elberfeld and Casey Road drop off locations.

Processing Center Foreman's Report: Freddie Rowland presented the Board with monthly comparisons for October of 2016 & 2017 as well as year to date figures. Freddie stated that in September the contamination level was a little over 51% and in October it dropped to 31.80%. Freddie informed the Board that the Processing Center has collected over \$35,000 more in recycling revenue year to date in 2017 than last year at this time.

- A. Processing Center Operational Policy & Procedures:** Adam Long stated Ordinance 2017-03, which would adopt the policy & procedures manual for the Processing Center, needs to be amended to include the deletion of references to the removed sections (M. & N.) from the District's fee schedule (Fee Ordinance 2017-01), passed and approved at the last meeting. Mayor Charlie Wyatt made motion to adopt Ordinance 2017-03 as amended, with the removal of pages II-300 and II-400 from the manual. Dan Saylor seconded motion. Motion carried 6-0.

Superintendent's Report:

Scott Anslinger reported:

- A. Renewable Resources - Waste to Energy Update:** Jordan Aigner updated the Board about Phase III, a proposed waste to energy facility run by Renewable Resources. Mr. Aigner stated he visited San Jose, California to view and research their waste-to energy facility. He felt it was the system that would be used for Phase III of the project. Additional information will be provided as the project moves ahead.
- B. Asphalt Shingle Recycling Program Update & Proposal:** Scott updated the Board about the District finding a different way to accept payments from contractors bringing asphalt shingles in for recycling. Scott stated he is looking at a program called PayGOV.US LLC; this program is currently utilized at Warrick County offices and Boonville City Hall. The District would not incur fees, all fees would be charged directly to the contractor through PayGOV.US LLC. Lastly, the District's disposal rate fees charged to the contractor would directly be

deposited into our bank account. Adam Long stated he reviewed the PayGOV.US LLC Service Agreement #06032013 and stated it was adequate. Mayor Charlie Wyatt made motion to approve PayGOV.US LLC as a service to accept payments for the District, from contractors who dispose of asphalt shingles at Pelzer Road. Dave Talley seconded motion. Motion carried 6-0.

C. Finance Committee Meeting & Budget Review:: Scott stated the Finance Committee met on November 14, 2017 to discuss the following topics:

1. Scale Replacement Recommendation: Scott stated he and Joe Grassman reviewed the bid proposals to check specification requirements. The bids received were from American Scales, Evansville for \$73,980.00, Innovative Scales, Louisville, KY for \$67,051.00, Premier Scales, Evansville for \$49,745.00 and another for \$54,485.00. The Finance Committee recommended the District choose the \$54,485.00 option from Premier Scales because it has a lightening resistance 10 year warranty with no junction box and all the other bids include junction boxes. Greg Richmond made motion to approve the Finance Committees recommendation, to award Premier Scales the bid with a 10 year electronic warranty for a cost not to exceed \$54,485.00. Bob Johnson seconded motion. Motion carried 6-0.

2. New Tractor Purchase: Scott stated the current tractor used at the sites is worn out and needs replacing. Scott stated he sought bid proposals on a new tractor with a bush hog attachment from Hutson/John Deere for \$37,348.30 plus \$2,780.80, Blesh Brothers/Massey Ferguson for \$30,971.82 plus \$2,423.00, HOPF Equipment/Kubota for \$33,900.00 plus \$2,600.00 and Rudolph Brothers/McCormick for \$25,000 plus \$2,000.00. Scott stated the Finance Committee reviewed the quotes and recommends the purchase of the McCormick Tractor from Rudolph Brothers for \$25,000 plus \$2,000 for the bush hog attachment. Greg Richmond made motion to accept the Finance Committees recommendation for the purchase of a McCormick Tractor and bush hog from Rudolph Brothers at \$27,000.00 contingent upon fund availability at the end of 2017. David Talley seconded motion. Motion carried 6-0.

D. Personnel Committee Meeting - November 14, 2017: Scott stated the Personnel Committee met on November 14, 2017 and reviewed the draft on the Performance Review Program. Scott stated the committee recommended changes to the program and once those changes are made it will go before the Personnel Committee again for any additional recommendations.

Bob Johnson exited the SWMD Board Meeting at this time.

E. Contract Approval Authority: Scott stated the Finance Committee recommended the President of the SWMD Board should sign all contracts and the Board agreed. Adam Long stated if contracts bind the Board, the Board has to approve it before it is signed, Scott would have to be given specific authority by the Board to sign.

F. Other: Jordan Aigner addressed the Board about the District possibly profit sharing on dedicated loads of clean cardboard from their commercial customers. Dan Saylor made motion to allow Freddie and Scott to enter into 50/50 profit sharing agreement discussions with Renewable Resource's commercial cardboard recycling customers. Mayor Charlie Wyatt seconded motion. Motion carried 5-0.

Attorney's Report:

S. Adam Long reported earlier within the Processing Center Foreman's Report about operational policies and procedures.

Other Business:

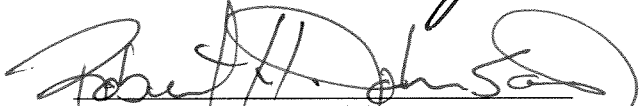
The next regular SWMD Board Meeting will be on December 21, 2017 at noon in the commissioner's meeting room.

Adjournment: Dave Talley made motion to adjourn, seconded by Dan Saylor. Motion carried 6-0.

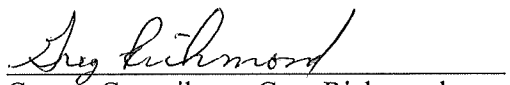
Submitted By:
Jamie Kessner
Administrative Assistant


Commissioner Marlin Weisheit, President



Mayor Charlie Wyatt, Vice-President


Commissioner Robert Johnson, Secretary


Tennyson Town Council, Kristi Adams


County Councilman, Greg Richmond


Commissioner, Dan Saylor


City Councilman, David Talley

ATTEST:


Trayce Wilson, Controller