

**WARRICK COUNTY SOLID WASTE
MANAGEMENT DISTRICT
BOARD MEETING MINUTES 10-26-17
12:00 p.m.**

The Warrick County Solid Waste Management District meeting was called to order with Marlin Weisheit presiding. The call of roll showed the following to be present: Kristi Adams, Bob Johnson, Greg Richmond, Dan Saylor and Marlin Weisheit. Also present were Anthony Long on behalf of S.Adam Long-District Attorney, Scott Anslinger, Jamie Kessner, Michele Wallace and Trayce Wilson. Not in attendance were David Talley, Mayor Charlie Wyatt and Freddie Rowland.

Public Comment: There was no public comment.

Recess for Fee Ordinance Hearing: Greg Richmond made motion to recess, seconded by Dan Saylor. Motion carried 5-0.

Fee Ordinance Hearing: Anthony Long stated the Board was previously presented with Ordinance 2017-01. Scott Anslinger stated the fee ordinance would raise the yard-waste disposal fee from 2 cents per pound (\$2 minimum) to 3 cents per pound (\$2 minimum), it also increases the cost of disposal for used passenger tires from \$2 to \$2.50 off the rim and from \$3 to \$3.50 on the rim. Scott also stated the fee ordinance proposes the establishment of a fee structure for contamination disposal from materials being brought to the Processing Center.

Jordan Aigner, Renewable Resources, addressed the Board from a hauler's point of view regarding the proposed fee structure for contamination disposal.

Marlin Weisheit stated paragraphs M. & N. on the fee ordinance, being entertained, only pertains to the Processing Center and haulers.

Closing of Hearing & Resuming SWMD Board Meeting: President Marlin Weisheit declared the hearing closed and reopened the SWMD meeting.

Fee Ordinance 2017-01 has been introduced and is open for discussion by the Board. Marlin Weisheit recommended removing paragraphs M. & N. at this time, Dan Saylor concurred so Renewable Resources could better communicate with customers and educate their drivers on proper recyclable materials, so less contamination is brought to the Processing Center. Greg Richmond stated the basic conclusion of the Finance Committee meeting two weeks ago, was that the District and the haulers need to communicate more on the contamination issue because it needs to be solved together. Bob Johnson made motion to approve the removal of M. & N. from Fee Ordinance 2017-01, until further notice. Dan Saylor seconded motion, Motion carried 5-0. Bob Johnson made motion to act upon Fee Ordinance 2017-01 as amended on the day of introduction. Kristi Adams seconded motion, Motion carried 5-0. Bob Johnson made motion to approve the passing of Fee Ordinance 2017-01 as amended. Dan Saylor seconded motion, Motion carried 5-0.

Minutes: Dan Saylor made motion to approve the September 21, 2017 minutes as submitted. Kristi Adams seconded motion. Motion carried 5-0.

Controller's Report and Claims:

Trayce Wilson reported as of September 30, 2017 the District ended with a balance of \$1,076,107.95. Trayce recommended the following transfer of funds: \$50,000.00 from 101001317 Wood Grinding to 101001313 Contractual, \$50,000.00 from 101001441 Motorized Equipment to 101001313 Contractual, \$50,000.00 from 101001392 Projects to 101001313 Contractual, \$1,639.00 from 101001343 Liability Insurance to 101001344 Property Insurance, \$1,275.00 from 101001342 Vehicle Insurance to 101001344

Property Insurance, \$500.00 from 101001312 Engineering to 101001344 Property Insurance, and \$2,751.00 from 101001322 Travel to 101001344 Property Insurance. Kristi Adams made motion to approve the Controller's Report and all transfer of funds as submitted. Bob Johnson seconded motion. Motion carried 5-0. Trayce also reported the District has claims totaling \$202,734.43 that need to be approved for payment. Greg Richmond made motion to approve payment on all properly documented claims as amended on a contractual service invoice date. Kristi Adams seconded motion. Motion carried 5-0.

Operation Manager's Report: Michele Wallace presented a printed informational report to the Board. Michele informed the Board that over 78 tons of #2 & #5 rock was hauled to Pelzer Road in order for the asphalt shingling containers to sit upon; total cost of rock was \$1,301.98.

Processing Center Foreman's Report: Scott Anslinger presented the Board with monthly and annual comparisons for July, August and September of 2016 & 2017 drafted by Freddie Rowland.

Superintendent's Report:

Scott Anslinger reported:

- A. Strategic/Business Plan - Final Approval:** Scott stated the Board received bound copies of the strategic/business plan drafted by Daniela Vidal and associates. Anthony Long presented the Board with Resolution 2017-02, adopting the SWMD Strategic/Business Plan. Dan Saylor made motion to approve Resolution 2017-02, adoption of the SWMD business & strategic plan. Bob Johnson seconded motion. Motion carried 5-0.
- B. Scale Replacement - Opening & Reading of Sealed Quotes:** Scott stated all bids were returned to the District on time; Scott read aloud the bid quotes: Premier Scales submitted 2 proposals for \$49,745.00 with a junction box & \$54,485.00 without a junction box, American Scales submitted a proposal for \$66,980.00 plus crane charge and lastly Innovative Scales' proposal is for \$67,051.00. Dan Saylor made motion to take the scale bid proposals under advisement, seconded by Bob Johnson. Motion carried 5-0. Evan Hatchett from Premier Scales was present at the meeting.
- C. Asphalt Shingle Recycling Program - Update:** Scott stated that no contractors showed up for the certification meeting held on October 11, 2017. Scott stated he learned after speaking with Ace Construction that the District needs a different way to accept payments from contractors bringing asphalt shingles in for recycling. Scott stated he is currently reviewing and researching three options to bring before the Board next month for consideration.
- D. Finance Committee Meeting & Budget Review:** Scott stated the Finance Committee met on October 14, 2017 to discuss the following topics: 2018 Salary Resolution, quarterly appropriation update for the District's finances, Renewable Resources, and the business recycling program costs.
 - 1. Renewable Resources:** Jordan Aigner and Brandon Morton updated the Board about curbside recycling and dealing with contamination issues.
- E. 2018 Salary Ordinance:** Scott presented the Board with the District's proposed salary ordinance for 2018. Scott stated the ordinance includes a 3% raise for all full time staff. Greg Richmond made motion to introduce the salary ordinance, seconded by Bob Johnson. Motion carried 5-0. Greg Richmond made motion to pass and act upon the Salary Ordinance 2017-02 on the day of introduction, seconded by Bob Johnson. Motion carried 5-0. Scott stated the only change in the ordinance, presented last month, is a recommended pay increase to Gary

Roush's hourly wage to \$15.50 for 2018. Greg Richmond made motion to approve and pass Salary Ordinance 2017-02, seconded by Marlin Weisheit. Motion carried 5-0.

F. Performance Review Program: Scott presented a draft District Performance Review Program for review by the Board and the Personnel Committee; the program is based upon the performance review program currently utilized by the State of Indiana. Scott stated that once the program specifications are completed he hopes it will help increase efficiency, assist with the personal development of staff and provide constructive suggestions that could help improve an employee's performance. The Board took the proposed Performance Review Program under advisement.

Attorney's Report:

Anthony Long had nothing new to report at this time.


Other Business:

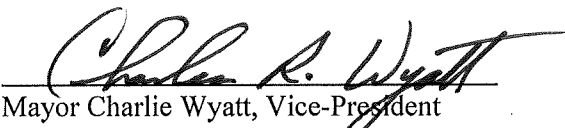
The next regular SWMD Board Meeting will be on November 16, 2017 at noon in the commissioner's meeting room.

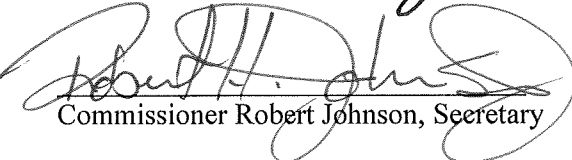
Adjournment: Dan Saylor made motion to adjourn, seconded by Bob Johnson. Motion carried 5-0.

Submitted By:

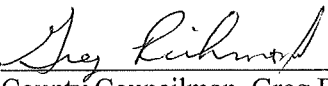
Jamie Kessner ~Administrative Assistant


Commissioner Marlin Weisheit, President

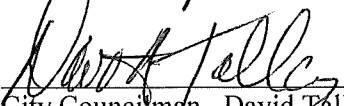

Mayor Charlie Wyatt, Vice-President


Commissioner Robert Johnson, Secretary


Tennyson Town Council, Kristi Adams


County Councilman, Greg Richmond


Commissioner, Dan Saylor


City Councilman, David Talley

ATTEST:


Trayce Wilson, Controller